

MINUTES OF THE IQAC MEETING HELD ON 15TH JULY 2019

A meeting of the Internal Quality Assurance Cell was held on 15th July 2019 at 1:00 pm in classroom no. F-34. The following points on the agenda were discussed:

1. Plan of activities during the Academic Year 2019-20

The Vice Principal and IQAC member Assoc Prof Helic Barretto made some very valuable suggestions with regard to activities to be conducted, which could be enumerated as under:

- a) A Half Day Workshop on Career Advancement Scheme (CAS) to be conducted as part of the Faculty Develop Programme
- b) Every department to maintain and collect data according to NAAC criteria and requirements and files to be maintained accordingly
- c) The criteria notice i.e. with updated information about how to collect data, to be done again.

The other members present also made the following suggestions:

Asst Prof Leonard Joanes said that an MOU could be signed with IPR arena in order to strengthen collaboration and also have an IPR related seminar or workshop. His suggested he said, would cover two key requirements of NAAC i.e IPR and collaborations. He also said that a separate MoU file could be kept in the office.

Asst. Prof. Shelley Mendes said that a help desk for data collection should be started with a person specially appointed for the purpose. To this the Superintendent of the college Mr. Egidio D'sa said that this a good decision and the person should be appointed separately.

Ms. Pratiksha Surlakar, the Systems Administrator said that when teachers attend workshops/seminars or depute students for the same, besides submitting a hard copy to the academic coordinator, a soft copy of the certificate report, and if needed, a photograph is to be submitted to the systems administrators. This would be for the purpose of uploading on the MIS. She also said that hands-on training for teaching and administrative staff on MIS would be held soon.

Assoc. Prof Priya Viegas and Asst. Prof Alison Quadros suggested benchmarking with reputed colleges in collaboration with other institutions e.g Chowgule college. Also talks on Research methodology and on new teaching methodologies with Prof Nandini from the Life Sciences Department of Parvatibai Chowgule college was suggested.

Asst. Prof. Alison Quadros also said that an FIP needed to be held for the administrative staff and invited suggestions for topics on the same. The members suggested modules on time management and stress management.

2) A.O.B

Under AOB Mr. Egidio De Sa, the superintendent, on behalf of the non-teaching staff for a speedy solution to the parking problem

The meeting ended at 2:00pm.

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 15th JULY 2019		
Agenda Item No.	Resolution	Action Taken
1.	A Half Day Workshop on Career Advancement Scheme (CAS)	The workshop was scheduled for April 2020
2.	Every department to maintain and collect data according to NAAC	Notice issued to the criteria heads Staff were informed about the submission of a soft copy of the certificate, report and photographs to the systems administrators
3	Benchmarking with reputed colleges	Request letters were written to St. Aloysius, Mangalore

MINUTES OF THE IQAC MEETING HELD ON 17TH AUGUST,2019

A meeting of the members of the Internal Quality Assurance Cell was held on 17th August. The following points on the agenda were discussed.

1. Plan of Activities for 2019-20:- The Principal Rev. Fr. Simao Diniz said that it was time to make up for the activities not done and activities had to be undertaken on a war footing. He says that it was imperative to find out how we could improve criteria wise and for this he needed the help of all the staff cells and committees. They had to accordingly organise activities as per NAAC criteria he said. The Principal also went on to say that he would not be there for long as he was due for retirement. The IQAC had to take up the responsibility of seeing to it that the grade of the college did not come down

The Principal Rev. Fr. Simao Diniz also said that the two best practices of the institutions have to be highlighted along with all the other activities done. He said that he would give a copy of the NAAC recommendations to the IQAC coordinator for further action to be taken on the matter. He also asked the IQAC members to see to it that Departments, Cells Associations and committees uploaded whatever was being done by them.

With regard to the Green Audit, the Principal informed the members that the Green Audit of the college would begin soon. He also highlighted the various green initiatives of the college.

Asst. Prof. Leonard informed the members that collaboration with IPR Arena and CIBA could be considered for a state level seminar during the study holidays. Assoc Prof Heluc Barretto endorsed this suggestion. Asst. Prof. Jyoti and the System Administrator Ms. Pratiksha suggested that the seminar could be made National level. But at the same time said that it might be a problem since at least 10% of the participants had to be from outside the state for it to become a National level seminar. To this Assoc. Prof. Helic suggested that it could be first announced as National level and then later it could be changed.

2. Benchmarking: Assoc. Prof. Priya Viegas said that one of the recommendations of NAAC was benchmarking with reputed institutions. The Principal, Assoc. Prof. Helic and Assoc. Prof. Priya said visits could be accordingly arranged to institutions like St. Aloysius, St. Stephens, Loyola College. The Principal said that teams would be made accordingly. He also asked the members present to suggest names of other institutions that could be visited for benchmarking.

3. Talks:- One of the suggestions given by the Principal was to hold talks of eminent personalities. The members present were then asked to suggest names of eminent persons who could be invited to the institution for guest lectures. A wide range of names were suggested by the members. The Principal suggested inviting Aamir Khan. The Systems Administrator Ms. Pratiksha said that

Aamir Khan could be contacted on Twitter and she would try and contact him. Assoc. Prof. Priya Viegas suggested that personalities like Cyrus Baroacha, Rajdeep Sardesai, Arundhati Roy, Twinkle Khanna could be invited. She also said that since the college was good in sports, some prominent sportsmen could also be invited. Alternatively, Assoc. Prof. Helic said that at the University level, personalities are invited for talks and so they could be invited to the college at the same time. Asst. Prof. Alison said that the talks should be held in the institution itself and proper publicity should be given for the same.

Assoc. Prof. Priya Viegas also suggested having a panel discussion on 'Alternative Careers' for the students. She says that individuals like Bardroy Barretto, Comedian Agostinho, RJ Ayesha Barretto could be invited to interact with the students.

Assoc. Prof. Helic said a "CEO Series" could be held where once a week a CEO could be called to talk to the students. Asst. Prof Jyoti was asked to take charge of this

AOB:- Under AOB Asst. Prof. Jyoti suggested MoU's with music schools and dance schools. A visit Marian College was also suggested.

The meeting ended at 1.45 pm

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 17th AUGUST,2019		
Agenda Item No.	Resolution	Action Taken
1	Fulfillment of NAAC recommendations	Criteria heads were requested to work on the recommendations of the Peer team during 3 rd cycle of NAAC
2	Green Audit	The Green Audit was held in collaboration with an external agency and report presented.
3	Benchmarking	IQAC members suggested institutions for benchmarking.

4	Organising talks of eminent personalities, panel discussions	<p>IQAC organised One Day State Level Workshop for Students on the topic “The Road Less Travelled- Alternate Career Options”</p> <p>Panel discussion on “Protection of Secularism and the Constitution”</p>
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MINUTES OF THE IQAC MEETING HELD ON 28TH AUGUST , 2019

A meeting of the members of the Internal Quality Assurance Cell along with criteria heads was held on 28th of August 2019 at 1.00 pm in classroom no. G-19. The following points were discussed.

- Asst. Prof Alison Quadros informed the criteria heads about the pending work to be completed in their respective criteria for AQAR of 2017-18. With regard to the AQAR of 2018-19, Asst. Prof. Alison said that the criteria heads should try and collect the information latest by the second week of October. Many of members expressed difficulty in meeting this deadline. Accordingly, the final consensus was that the data will be handed over before the winter vacation in November.
- Assoc. Prof Priya said that since the college in attempting to go green in all its endeavors, unnecessary use of paper should be avoided. In this context she said that teachers going in for CAS should avoid use of excessive paper. For this she suggested that the information should be maintained centrally in the college. To this the office Superintendent expressed difficulty. He said that the committees appointed to conduct CAS want one file with everything. Besides he said, CAS files are also kept on the record for auditors. Prof Audrey suggested that records could be scanned, to which the Superintendent Egidio said that a hard copy is needed. In keeping with green practices Asst. Prof. Jyoti said that the API forms can be done as a soft copy. The Systems Administrator , Ms. Pratiksha, said that MIS which was in the process of being set up would take care of part of the problem.
- Assoc Prof Audrey then expressed a difficulty stating that the Arts teachers find it difficult to communicate with current and ex-students and suggested a portal for communication. To this the systems administrator said that this may not be a good idea as students will have access, but no records will be available. Asst. Prof. Leonard suggested the creation of a Google form for the same. The systems administrator said that it can be put under notices in the MIS for current students. But it may not be possible for ex-students.
- With regard to the preparation of the AQAR for 2018-19 it was suggested that the names of members in the Criteria be reshuffled as many staff were no longer working in the institution. Assoc. Prof. Helic said that each criteria head should have a meeting separately with their committee members to finalise the collection of data for their respective criteria.

The meeting ended at 2.00pm

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 28th AUGUST 2019
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Agenda Item No.	Resolution	Action Taken
1	Pending work to be completed in the respective criteria for AQAR of 2017-18/2018-19	A deadline was set for November 2019 to submit the data of the 7 criteria
2	Avoid use of excessive paper	Salary slips of staff were uploaded through MIS
3	Communicate with current and ex-students	A Google form was designed for feedback from the alumni
4	Members in the Criteria be reshuffled	New lists with the composition of the new criteria groups were displayed

MINUTES OF THE IQAC MEETING HELD ON THE 12TH OF DECEMBER 2019

A meeting of the Internal Quality Assurance Cell was held on the 12th of December 2019 at 1:00 pm in the college Committee room, along with the Heads of the seven criteria of NAAC.

- The Principal Rev. Dr. Simao Diniz welcomed all the members. He asked the IQAC coordinator Assoc. Prof. Priya Viegas about the follow up of the various criteria. He said that areas lacking in each criteria have to be identified and regular meetings should be held to tackle the lacunae. He said that each criteria head should have a plan and follow up accordingly. The principal then asked each criteria head separately about the progress of the data collection for the criteria.

Criteria 1- Assoc. Prof. Anna said that the data collection was in progress

Criteria 2- Assoc. Prof. Helic said that the work on his criteria was almost done

Criteria 3- Asst.Prof. Leonard said that in his criteria he had no information about major and minor research projects. to which the Principal said that this area has to be tackled and each department should propose one project. With regard to the question on funding from outside agencies for projects, Fr. Simon asked Asst. Prof. Leonard to find out what can be done to get such funding.

Criteria 4- Dr. Shamin said that with regard to her criteria, notice was given to all her members to collect information by the 16th of December 2019. She also said that the college policy details need to be uploaded. With regards to the sports policy, the Principal, said to ask Dr. Francis Lobo.

Criteria 5- Assoc. Prof. Audrey said that with regard to her criteria a google form would be very useful to track student progression, since alumni do not usually respond to phone calls or emails. The Systems Administrator Ms. Pratiksha said that a google form was already there. Fr. Simon suggested other means to contact the alumni, like through their friends or WhatsApp groups etc.

Criteria 6- Asst. Prof. Lorraine said that for her criteria information about e-governance needed to be collected.

Criteria 7- Assoc. Prof. Priya said that the best practices of the institution could be changed and suggested that Green initiatives of the institution could be the best practice. She said that some of the recommendations of the Green Audit of the college could be used.

- Assoc. Prof. Priya and Assoc. Prof. Audrey both suggested the revamping of the names in the criteria committees. The Principal then asked the IQAC Coordinator Assoc. Prof. Priya to immediately do the needful.

- With regard to the NIRF and other rankings the Principal said that the NIRF was already uploaded, while the India Today rankings was in the process of being completed . The Principal also informed the members present that he had sent a letter of intent to the Xavier Board of Higher Education, an agency of NAAC for an academic and administrative Audit. He said that in that context the XBHEI had agreed to visit the institution in the second week of March and accordingly all information needed to be sent to them by 31st January 2020. Fr. Simao then handed over the copy of the Audit form to Assoc. Prof. Priya to be handed over to the department heads as well as to the Office Superintendent Mr. Egidio.
- With regard to the ISO ranking Assoc. Prof. Priya Viegas said that most institutes have to have an ISO certificate as per NAAC and that the latest ISO notification is for education. She then asked the Principal whether the college should go for it. She said a resource person could be called to give a talk on the same. The Principal Rev. Dr. Simao Diniz then asked the IQAC to have a workshop on CAS scheme as soon as possible and also have regular IQAC meetings.
- The Principal said that the meetings should be held with criteria heads preferably during the Fun Week in December.
- The meeting ended at 2:30pm

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 12th DECEMBER 2019		
Agenda Item No.	Resolution	Action Taken
1.	The data collection for each Criteria for NAAC should start as soon as possible	Criteria Heads held meetings with their teams to chalk out the plan for data collection Policy statements were drawn up and uploaded on the website Google forms to collect data with regard to alumni were introduced
2.	Participation in NIRF and India Today Best College Rankings	NIRF data uploaded on 27 th of November 2019
3.	Academic and Administrative Audit to be held	The AAA was held from 12 th -14 th March 2020 in collaboration with XBHEI

4.	FDP on Career Advancement Scheme to be held	The Resource person was contacted and FDP marked for April 2020
5.	AOB	The names of the members of the criteria groups were changed and a new list drawn up

MINUTES OF THE IQAC MEETING HELD ON 4TH FEBRUARY,2020

A meeting of the Internal Quality Assurance Cell was held on 4th February 2020 . The following points on the agenda were discussed.

1. Panel Discussion: The IQAC coordinator, Assoc. Prof Priya Viegas informed the members about the names of the panelists for the panel discussion to be held on the 8th of February 2020. Duties for the day were also assigned to the members. Assoc prof Helic asked Assoc Prof Priya to ask the speakers the titles of the topics that they would be speaking on. And also ask the moderator how he would conduct the session. Assoc Prof Priya said no banners would be put up and there would be only digital display

2. Academic Audit: Assoc Prof Priya Viegas announced that the college has received the dates for the Academic Audit from XBHEI and it was tentatively scheduled for 12th, 13th and 14th March 2020. She said that she would contact Xavier Board for the audit programme schedule. Assoc Prof Helic asked the IQAC coordinator to ask the Principal about who will be attending the Xavier Board Workshop on the 16th and 17th of March 2020. Whether it would be only IQAC members or criteria heads as well.

3. With regard to the Faculty Development Programme, Assoc Prof Priya Viegas said it was scheduled for the 2nd and 3rd of April 2020. One day workshop on CAS and the second day in Stress Management to be organised . The second day would be for non-teaching staff as well. The meeting ended at 1.30pm

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 4th FEBRUARY 2020		
Agenda Item No.	Resolution	Action Taken
1	Panel Discussion	Panel discussion on “Protection of Secularism and the Constitution” organized on 8 th February 2020

2	Academic and Administrative Audit	Academic and Administrative Audit by XBHEI tentatively scheduled for 12th, 13th and 14th March 2020.
3	Faculty Development Programme	One day workshop on CAS and the second day on Stress Management to be organized on 2 nd and 3 rd April 2020

MINUTES OF THE IQAC MEETING HELD ON 28TH FEBRUARY 2020

A meeting of the Internal Quality Assurance Cell of the institution was held on the 28th of February 2020 in the committee room to discuss the academic and administrative audit of the institution to be conducted by the Xavier Board of Higher Education in India.

- The Principal Rev. Dr. Simao Diniz welcomed all the members and informed that the audit would be held from the 12th to the 14th of March 2020 by XBHEI. He said that Assoc.Prof. Priya would be in charge of the academic and administrative and would coordinate all arrangements for the same. Assoc.Prof. Priya who is also the IQAC coordinator then briefed the members about the schedule of the visit of the audit team and asked everyone to cooperate for the smooth and successful conduct of the audit.
- Alternately the Principal also said that the Xavier Board would be conducting a National Level Workshop on NAAC Accreditation for Catholic institutions on the 16th and 17th of March 2020 in collaboration with the XBHEI. He constituted a Committee to handle the logistics of the workshop at college level. Asst.Prof. Alison Quadros was given charge of the committee and Asst.Prof. Leonard and Dr.Shamin the Librarian were asked to assist. The Principal said the IQAC members and the criteria heads had to attend the workshop.
- Speaking further the Principal said that we had to start preparing for the 4th cycle of NAAC and recommendations of the Peer team would be up on the Notice Board. He said that as per the requirements of NAAC, the Women Cell would be upgraded to the Women Skill Development Cell. A meeting of the Local Management Committee(LMC) would also be held before the audit he said. The Principal also invited suggestions from the members for an agency to conduct a Disability Audit which he said is another NAAC requirement
- The meeting ended at 1.50 pm.

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 28 TH FEBRUARY 2020		
Agenda Item No.	Resolution	Action Taken
1.	Assoc.Prof. Priya Viegas would be in charge of the Academic and Administrative Audit by XBHEI	Duties were drawn up and allotted for the team visit
2.	National Level Workshop on NAAC Accreditation to be organized in March 2020 in collaboration with the XBHEI	Asst.Prof. Alison Quadros was given charge of the committee
3	Local Management Committee(LMC) meeting to be held	A meeting of the LMC was held on 16/12/2020.

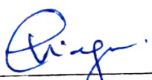
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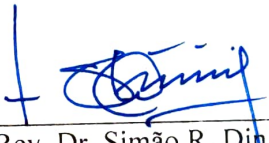
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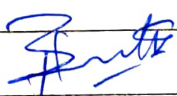


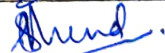




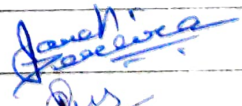
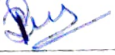
A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 28th February, 2020 at 1.45 p.m. in Classroom no.G-19. The agenda of the meeting is as follows:

1. Academic Audit by Xavier Board.
2. Workshop of IQAC Coordinators
3. Allotment of duties for the Academic Audit
4. A.O.B

All the members of the IQAC are kindly requested to be present for the meeting.

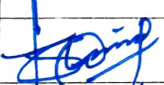

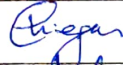
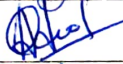

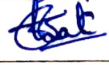



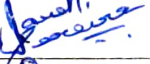


Assoc. Prof. Ms. Priya Viegas
(Convenor-IQAC)


Rev. Dr. Simão R. Diniz
Principal

Name of the member	Signature
Mr. Helic Barretto (Vice Principal)	
Ms. Priya Viegas (IQAC Coordinator and Academic Coordinator)	
Ms. Alison Quadros (Asst. IQAC Coordinator)	
Ms. Shelley Mendes (Cultural Coordinator)	
Ms. Jyoti Naik (Examination - Convenor)	
Mr. Leonardo Joanes	
Mr. Egidio de Sa	
Dr. Shamin Pereira	
Ms. Janet Pereira	
Ms. Pratiksha Surlakar	

Rosary College of Commerce and Arts,
Navelim, Salcete-Goa.

ATTENDANCE SHEET OF IQAC MEETING HELD ON 28.02.2020

Sr. No.	Name of the member	Signature
1	Rev. Dr. Simao R. Diniz (Principal)	
2	Mr. Helic Barretto (Vice Principal)	
3	Ms. Priya Viegas (IQAC Coordinator and Academic Coordinator)	
4	Ms. Alison Quadros (Asst. IQAC Coordinator)	
5	Ms. Shelley Mendes (Cultural Coordinator)	
6	Ms. Jyoti Naik (Examination - Convenor)	
7	Mr. Leonardo Joanes	
8	Mr. Egidio de Sa	
9	Dr. Shamin Pereira	
10	Ms. Janet Pereira	
11	Ms. Pratiksha Surlakar	

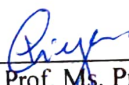
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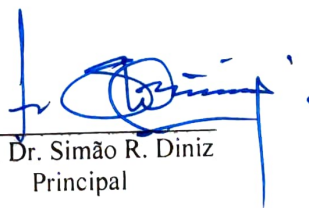
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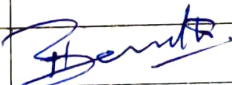


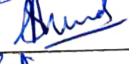






A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 4th February, 2020 at 12.45 p.m. in Classroom no.G-19. The agenda of the meeting is as follows:

1. Panel discussion on 8th February on *Protection of Secularism and the Constitution*.
2. Academic Audit by Xavier Board.
3. Workshop of IQAC Coordinators
4. Faculty Improvement Programme
5. A.O.B

All the members of the IQAC are kindly requested to be present for the meeting.

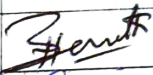



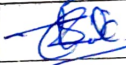






Assoc. Prof. Ms. Priya Viegas
(Convenor-IQAC)


Rev. Dr. Simão R. Diniz
Principal

Name of the member	Signature
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Rosary College of Commerce and Arts,
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ATTENDANCE SHEET OF IQAC MEETING HELD ON 04.02.2020

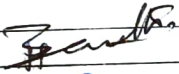
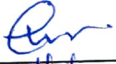


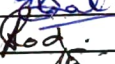

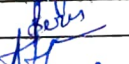

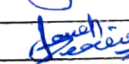





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11	Ms. Pratiksha Surlakar	

NOTICE

A meeting is convened of the IQAC members at 11.15 a.m. in the Committee Room in order to discuss matters regarding NIRF, NAAC criteria, XB-AA audit and ISO certification.

Date: 12th December 2019

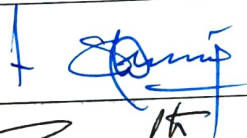
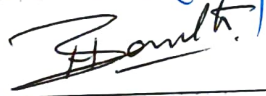



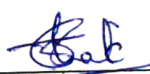
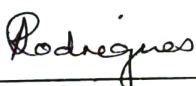


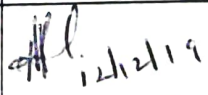
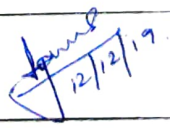
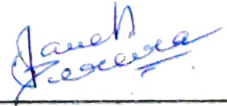


Rev. Dr. Simão R. Diniz
Principal

Sr. No.	Name	Criteria	Signature
1	Mr. Helic Barretto (Vice Principal)		
2	Ms. Priya Viegas (Academic Coordinator and IQAC Coordinator)		
3	Ms. Alison Quadros (Asst. IQAC Coordinator and In-charge of Criteria VII)		
4	Ms. Shelley Mendes (Cultural Coordinator)		
5	Ms. Jyoti Naik (Examination - Convenor)		
6	Ms. Anna Rodrigues (Criteria I)		
7	Mr. Helic Barretto (Criteria II)		
8	Mr. Leonard Joanes (Criteria III)		
9	Dr. Shamin Pereira (Criteria IV)		
10	Ms. Audrey Fernandes (Criteria V)		
11	Ms. Lorraine Gomes (Criteria VI)		
12	Mr. Egidio de Sa		
13	Ms. Janet Pereira		
14	Ms. Pratiksha Surlakar		

**Rosary College of Commerce and Arts,
Navelim, Salcete-Goa.**

SIGNATURE SHEET

Meeting of the IQAC members on 12th December 2019 at 11.15 a.m. in the Committee Room in order to discuss matters regarding NIRF, NAAC criteria, XB-AA audit and ISO certification.

Sr. No.	Name	Signature
1	Rev. Dr. Simão R. Diniz	
2	Mr. Helic Barretto (Vice Principal)	
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**Rosary College of Commerce and Arts,
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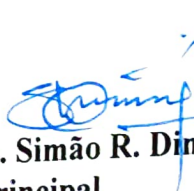
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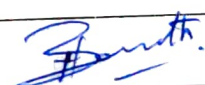



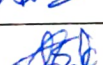
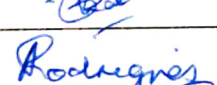




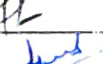



There will be a meeting of the convenors of the 7-Criteria assigned for the NAAC Re-Accreditation along with the members of the Internal Quality Assurance Cell (IQAC) on **28th August, 2019 in classroom no.G-19 at 12.45 p.m.**

The agenda for the meeting is as follows:

- AQAR of 2017-18 and AQAR of 2018-19
- Collection of data for AQAR 2019-20
- Discussion of each criteria
- A.O.B.

Date: 26th August, 2019


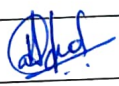
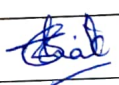
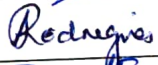


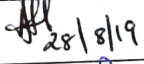





Rev. Dr. Simão R. Diniz
Principal

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1	Mr. Helic Barretto (Vice Principal)		
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12	Mr. Egidio de Sa		
13	Ms. Janet Pereira		
14	Ms. Pratiksha Surlakar		

IQAC

Rosary College of Commerce and Arts,
Navelim, Salcete-Goa.

ATTENDANCE SHEET OF IQAC MEETING HELD ON 28.8.2019

Sr. No.	Name of the member	Signature
1	Rev. Dr. Simão R. Diniz (Principal)	
2	Mr. Helic Barretto (Vice Principal)	
3	Ms. Priya Viegas (Academic Coordinator and IQAC Coordinator)	
4	Ms. Alison Quadros (Asst. IQAC Coordinator and In-charge of Criteria VII)	
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8	Mr. Helic Barretto (Criteria II)	
9	Mr. Leonard Joanes (Criteria III)	
10	Dr. Shamin Pereira (Criteria IV)	
11	Ms. Audrey Fernandes (Criteria V)	 28/8/19
12	Ms. Lorraine Gomes (Criteria VI)	 28/8/19
13	Mr. Egidio de Sa	
14	Ms. Janet Pereira	
15	Ms. Pratiksha Surlakar	

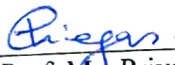
Rosary College of Commerce and Arts,
Navelim, Salcete-Goa.


NOTICE


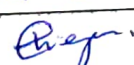






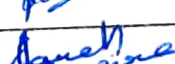
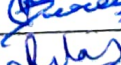
A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 17th August, 2019 at 12.45 p.m. in the General Laboratory. The agenda of the meeting is as follows:

1. Plan of activities to be organized during the Academic Year 2019-20
2. AQAR 2018-19
3. Benchmarking
4. Talks by eminent personalities
5. A.O.B

All the members of the IQAC are kindly requested to be present for the meeting.

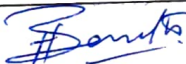
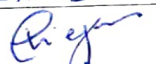


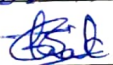

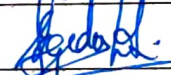

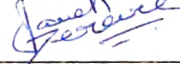

Assoc. Prof. Ms. Priya Viegas
(Convenor-IQAC)


Rev. Dr. Simão R. Diniz
Principal

Name of the member	Signature
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Dr. Shamin Pereira	
Ms. Janet Pereira	
Ms. Pratiksha Surlakar	

Rosary College of Commerce and Arts,
Navelim, Salcete-Goa.

ATTENDANCE SHEET OF IQAC MEETING HELD ON 17.8.2019

Sr. No.	Name of the member	Signature
1	Rev. Dr. Simao R. Diniz (Principal)	
2	Mr. Helic Barretto (Vice Principal)	
3	Ms. Priya Viegas (IQAC Coordinator and Academic Coordinator)	
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