

Rosary College of Commerce & Arts

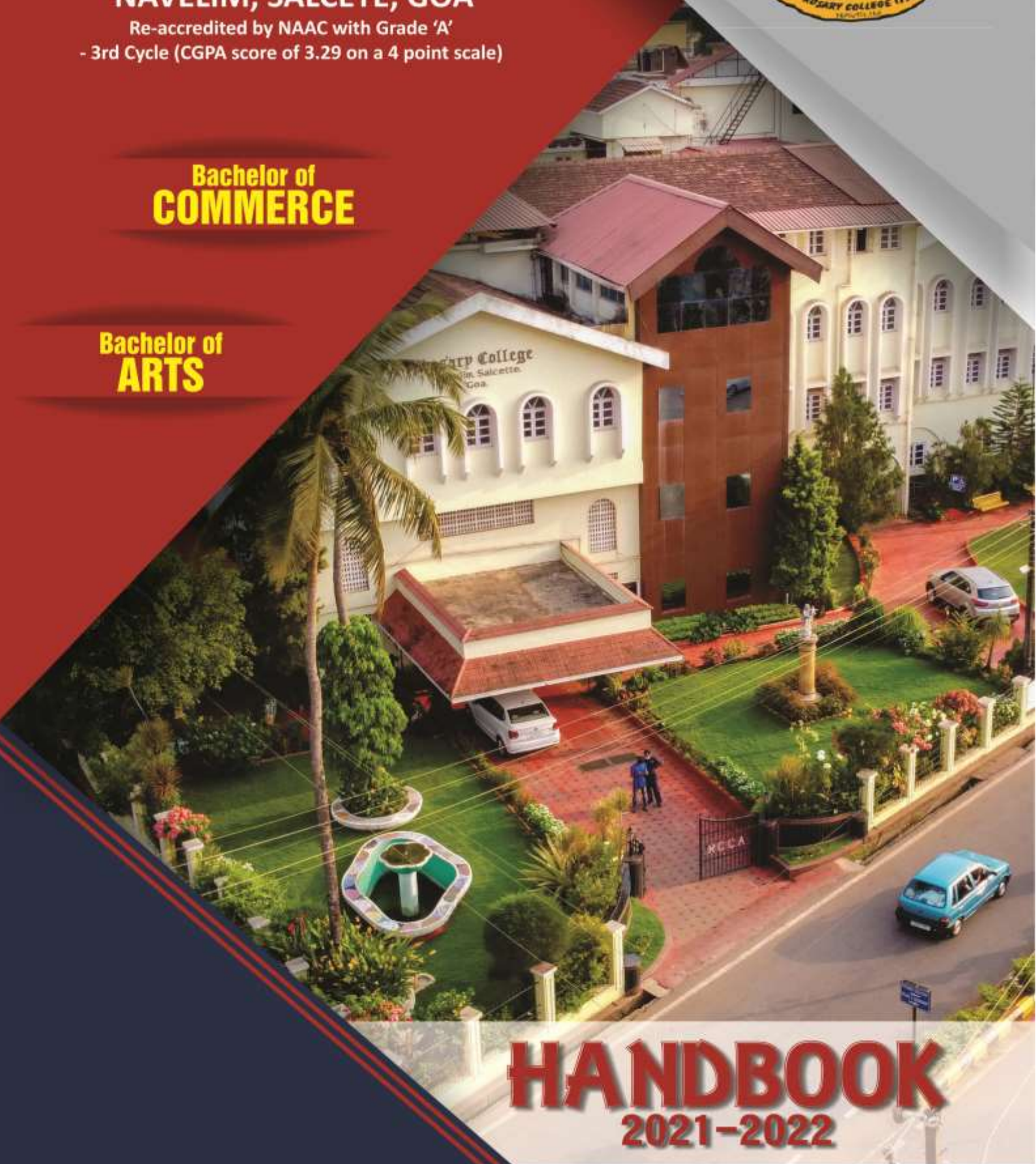
NAVELIM, SALCETE, GOA

Re-accredited by NAAC with Grade 'A'
- 3rd Cycle (CGPA score of 3.29 on a 4 point scale)



**Bachelor of
COMMERCE**

**Bachelor of
ARTS**



HANDBOOK

2021-2022



OUR VISION

*An Educative Community marked by
Justice, Co-operation and Integrity*

OUR MISSION

*To empower young women and men
specially the underprivileged as
responsive citizens through Holistic Education*

CORE VALUES

The values which guide us at Rosary College are:

- ★ *Faith in God*
- ★ *Love of Fellow Beings*
- ★ *Moral Uprightness*
- ★ *Social Responsibility*
- ★ *Pursuit of Excellence*

OUR OBJECTIVES

- *To sensitize students to the needs of the community with a special focus on the minority and underprivileged sections of the society.*
- *To empower students with the necessary skills so as to enable them to play an active role in National Development and to become globally competent.*
- *To strengthen a secular, democratic and non-discriminative spirit among the students through value-based education.*
- *To use modern technology for effective teaching and learning.*
- *To make students employable, and empowered to meet the changing needs of the industry.*

Rosary College of Commerce & Arts
COMPUTER APPLICATIONS, MANAGEMENT STUDIES, TRAVEL & TOURISM,
MASTERS IN COMMERCE
NAVELIM, SALCETE, GOA.



Handbook for B.Com. / B.A.
2021-2022

STUDENT'S DATA

Name of the Student: _____

Parent's/Guardian's Name: _____

Address : _____

Class : _____ Div.: _____ Year: 2021-22

Roll No. : _____ Phone No.: _____ Blood Group: _____

Emergency Contact: _____

Signature of the Student : _____

Signature of the Parent/Guardian : _____

Name of the Class Teacher : _____

Name of the Mentor : _____

CONTENTS

Welcome to Rosary College	01
About Rosary College	02
Why Rosary College ?	03
Rosary College at a Glance	04
Facilities and Support Services	05
Beyond the Classroom	08
Publications	12
Awards	13
Scholarships and Financial Assistance	14
Rules and Regulations	21
Library	26
University Circulars	28
Bachelor of Commerce	53
Bachelor of Arts	60
Department of Physical Education	68
Administration	69
Annual Planner 2020-2021	70
Academic Calendar for 2020-2021	83
Average Attendance for 2020-2021	84
Academic Performance for 2020-2021	84
Justification of Absence (Leave Note)	85
Permission to Leave Early —Proforma	88
Duty Leave —Proforma (Sports / Cultural Activities, etc.)	90
Requirements for Duplicates of ID Cards / Marksheets	93
Proforma for Wi-Fi	94
Time Table	95
Notes	96

WELCOME TO ROSARY COLLEGE

After completing 12th Standard, students are in the process of choosing a career that will decide their future. A wide range of courses and programmes are available for a student to choose from. However, what matters the most is selecting an appropriate college to do the desired course.

I am delighted to present to you the most prestigious college in South Goa 'Rosary College of Commerce & Arts' that offers you the best education. Rosary college was awarded the prestigious 'A' Grade by the National Assessment and Accreditation Council (NAAC) during its 3rd cycle in 2017 and is one among the top 10% of the accredited college in India. The college was ranked among the top 150 Colleges in India by the National Institute Ranking Framework —Ministry of Human Resource Development (NIRF-MHRD) for the year 2017. In the year 2019, India Today Magazine has ranked Rosary College as 75th in Commerce, 76th in Computer Applications, 78th in Arts and 116th in Business Administration in the whole country. In 2021-22, the Education World has ranked Rosary College 14th amongst the Non-autonomous Colleges in India.

Rosary College of Commerce & Arts is affiliated to Goa University and offers various degree courses like Bachelor of Commerce (Honors), Bachelor of Arts (Honors), Bachelor of Computer Applications, Bachelor of Business Administration, Bachelor of Business Administration (Travel & Tourism), Master of Commerce and Ph.D. in Commerce. The College also provides coaching classes for UPSC (IAS), GPSC, Bank Exams and CA (CPT) besides conducting numerous short term skill based certificate courses in information technology and Tally ERP9.

Education is the process of acquiring knowledge, skill, technique, information and values. It shapes our career and future growth. Education also empowers women and helps in the overall development of the society. Further, it transforms the lives of many. Rosary College empowers young women and men, especially the underprivileged as responsive citizens through holistic education. The college has a mentorship programme wherein the faculties' regularly interact with students, listen to their difficulties, guide and help them cope with academic and personal problems.

Rosary College provides ample opportunities to students to excel in sports, cultural, co-curricular, extra-curricular, social activities and NCC. Over the years the college has helped produce eminent National players in Football and State players in Hockey, Athletic, and Tennikoit.

The college has the best infrastructure in the form of an excellent library, smart classrooms, multimedia lab, and state-of-the-art computer laboratories conducive for teaching, learning and to realize the goals of our students.

I am confident that you will fulfill your ambitions and realize your dreams at Rosary College.

May God bless you.

Dr. Helic M. Barretto
Acting principal

Rev. Fr. Gabriel Coutinho
Administrator

ABOUT ROSARY COLLEGE

Rosary College of Commerce and Arts was established by the Archdiocese of Goa and Daman in June 1990. The College owes its inception to the magnanimous initiative of late Rev. Can. Jose Roberto Vaz, who was then the Parish Priest of Our Lady of Rosary Church. The College is managed by the Diocesan Society of Education and is a minority institution under Article 30(1) of the Indian Constitution.

Rosary College has been built by the Fabrica de Nossa Senhora do Rosario, Navelim, almost entirely from the proceeds of the sale of properties belonging to the Fabrica, Confraria de Nossa Senhora do Rosario and Confraria do Santissimo Sacramento.

The College has made strident progress in the last 31 years with a new, fully independent and self-sufficient block constructed due to the initiative of the former Principal Rev. Prof. Simão R. Diniz. It was built on account of a gamut of new courses introduced to keep pace with the burgeoning requirements of the industry.

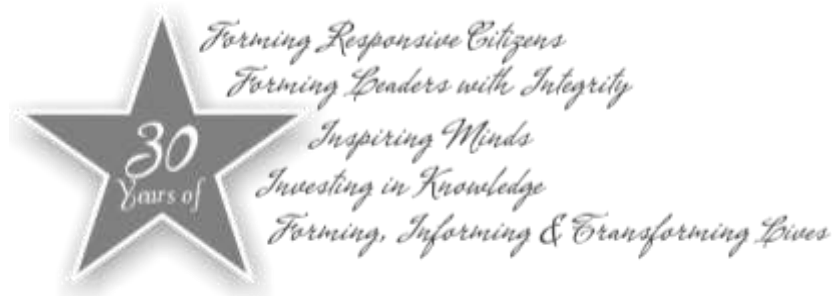
Rosary College of Commerce and Arts has made quantum leaps in progress whether it was the recent re-accreditation- 3rd cycle resulting in an A-grade with a CGPA score of 3.29 on a 4-point scale by NAAC, the quality of education imparted, the professional success of its alumni or the fact that Rosary College has upheld the Goa University Sports Championship for five times over the last decade. Rosary College has constantly endeavoured to reach the zenith and this is what positions it, in a league of its own.

AFFILIATION AND ACCREDITATION

Affiliated to Goa University, Rosary College of Commerce and Arts, Navelim, is recognized under sections 2(f) and 12-B of the University Grants Commission Act, 1956. The College was re-accredited during the 3rd Cycle by the National Assessment and Accreditation Council (NAAC) in the academic year 2016-17 with Grade A (CGPA score 3.29 on a 4 point scale). The College stands in the top 10% of the accredited colleges in India; it was ranked among the best top 150 colleges in India by NIRF-MHRD (2017).

WHY ROSARY COLLEGE?

The portals of holistic education beckon you!



Rosary College, veritably, personifies the credo 'holistic education.' Ever since its inception 30 years ago, Rosary College has been in the vanguard of chiselling and moulding the lives of young men and women and metamorphosing them into estimable citizens. Through the Apostolate of Education, we seek to address the material, emotional, spiritual and intellectual needs of all our educands. Every student who leaves the portals of Rosary College is empowered with not mere knowledge but wisdom and understanding to analyse, to make decisions and more importantly to serve as trailblazers.

Our all-encompassing curriculum, with a paradigm shift in pedagogy from Teacher-centric learning to student-centric learning, has been the fulcrum of the transformation of every student into a thorough-bred professional. Paramount importance is given to whole range of activities held within and outside the classroom to help spur a sense of indefatigable curiosity in the natural and academic world. Our teaching staff is replete with high levels of qualifications, experience and a vast repository of knowledge the fundamental requisites of higher education.

Rosary College symbolises dynamism in higher education with a constant endeavour to enhance the infrastructure, learning environment and curriculum in order to suit the needs and interests of students and provide a conducive learning atmosphere; thus realising the aspirations of an A-grade College to fruition. No education is complete without value-based education and Rosary College has been instrumental in imbuing values and life skills like integrity, honesty, respect, discipline, accountability, leadership, and an all pervading sense of dedication to excellence. Our relentless aim is to elicit a high degree of professional competence in all our students.

Rosary College of Commerce and Arts, located 2.5 kilometres from the commercial capital of Goa - Margao, is straddled with places of convenience such as post-office, district library, hospitals, supermarket, railway station, banks and girls' hostel. Coupled with easy accessibility, digitised academic ambience, compelling campus, highly qualified, motivated and experienced teaching staff and a plethora of opportunities provided to students, makes the College one of the most sought institutions of higher education in Goa.

Come and experience an opportunity of a lifetime and a guided journey of life here at Rosary College of Commerce and Arts!

Rosary College is more than just another College!

ROSARY COLLEGE AT A GLANCE

Administrator	: Rev. Fr. Gabriel Coutinho
Acting Principal	: Dr. Helic M. Barretto
Vice Principal	: Rev. Dr. Jeronimo D'Silva
Location	: Navelim, Salcete, Goa.
Established in	: 1990
Accreditation	: Re-accredited - 3rd Cycle by NAAC, Bangalore with 'A' Grade (CGPA score of 3.29 on a 4 point scale)
Stream	: Bachelor of Commerce (B.Com.) Bachelor of Arts (B.A.) Bachelor of Computer Applications (B.C.A.) Bachelor of Business Administration (B.B.A.) Bachelor of Business Administration (Travel & Tourism)(B.B.A.-T&T) Master of Commerce (M.Com.) - Accounting and Finance - Business Management PhD (Commerce)
Departments	: 17
Under Graduate Programmes	: 05
Post Graduate Programmes	: 01
Ph. D. degree Programmes	: 01
Short Term Skilled Based Courses	
Career Oriented Programmes	
Common Proficiency Test - (CPT)	
Coaching Classes for C.A.	
UPSC & IAS Coaching Classes	
Academic Staff (Full Time, Part Time, Contract Basis, Lecture Basis)(2020-21)	: 84
Non-Teaching Staff (2020-21)	: 27
Janitors & Watchmen (2020-21)	: 10
Total Student Enrolment (2020-21)	: 1258
International Student Enrolment (2020-21)	: 21

FACILITIES AND SUPPORT SERVICES

ACADEMIC ENVIRONMENT

Rosary College offers its students an enriching academic experience. The College follows the semester pattern with Intra Semester Assessment (ISA) and Semester End Examination (SEE) Modes of Evaluation. The students are regularly evaluated through assignments, quizzes, debates, discussions and tests. The Institution emphasizes on active participation of all the students in the teaching- learning process. The faculty members of every department ensure that the appropriate teaching methodology is adopted, adequate subject matter is imparted and the presentations or projects assigned to the students enable them to acquire not just theoretical knowledge, but, empower them with essential life skills. Since the academic year 2017-18 the First Year Students (BCom/BA) are being offered the Choice Based Credit System (CBCS) Structure as per the guidelines of Goa University.

STELLAR STAFF

The Institution has a highly experienced and qualified staff possessing Ph.D., M.Phil and Post Graduate degrees. The faculty adopts innovative teaching methodologies stressing on the use of ICT, field trips, seminars, interactive and practical learning. The faculty members regularly participate in international/national seminars, conferences and undertake research projects to enhance their professional expertise.

CAMPUS

The College is located at a distance of about 2.5 kilometers from the commercial capital of Goa, Margao, and is placed amid lush surroundings that stimulate learning. This environment charges students with a new energy. The resources provided to the students include spacious classrooms each equipped with LCD projectors, interactive panels, plagiarism software excellent computer laboratories with the latest softwares, a well-stocked library, and a cafeteria, among others. The entire campus is connected with a state-of-the-art LAN connection, Wi-Fi networks, and computer servers. The campus is a blend of modernity and the latest advances in technology.

INFRASTRUCTURE

HEALTH CARE

Free eye check-up camps, diabetes camps, first-aid courses, Yoga sessions, vaccination programmes and talks on health and nutrition are periodically organized by the College. A prominent general practitioner renders his services to the College in case of medical emergencies. Another step in health care is the provision for a well-stocked infirmary and clean washrooms.

CAFETERIA

The campus houses a spacious cafeteria that caters to the varied tastes of the student community.

MULTIMEDIA CENTRE

A state-of-the-art multimedia centre is available for the screening of movies, making of documentaries and editing of short films.

LABORATORIES

The College has well-equipped laboratories that house over 300 computer systems. The systems are connected by a LAN. High-end IBM servers provide essential services across the network of computers and run various applications. A sophisticated firewall ensures that students have access to information on the internet that is relevant to their academics.

WI-FI ENABLED CAMPUS

The Wi-Fi network in the college provide internet connectivity within the computer laboratories and all throughout the campus.

LIBRARY

Besides having a large collection of books, the library contains an interesting collection of periodicals, national and international journals as well as electronic content. It has plagiarism software for the benefit of researches and students. The library is fully computerized and the books are bar-coded. The online indexing and title search facility helps the location of a specific book and gives information on its availability. Computers in the library are connected to the internet and provide students with instant access to information. For the benefit of students the library also provides printing and photo-copying facilities besides giving the students access to Kindles and tabs which can be used for studying as well as accessing general reading material.

SPORTS FACILITIES

The campus has a modern gymnasium equipped with the latest exercise machinery. There are facilities for indoor games such as Table-Tennis, Judo, Taekwondo, Chess and Carom. The gymnasium also has a weight-training room. Yoga sessions are conducted in the gymnasium by qualified Yoga instructors from time to time. The Rosary Educational Complex includes a stadium and a playground for outdoor activities. Cycling training kits and bicycles are provided to students for training as well as participating in cycling events.

SUPPORT SERVICES

COACHING FOR COMPETITIVE EXAMINATIONS

Students are guided to answer state and national level competitive examinations like IAS, UPSC, IRDA - Insurance Advisors, CPT(For Chartered Accountancy), NET and SET.

COUNSELLING

The process of growing up and making a transition into the world of responsibilities is wrought with issues such as a lack of self-esteem, insecurity and peer-pressure. Counselling facilities are offered to the students to help them deal with such issues.

REMEDIAL TEACHING

Remedial teaching is provided for those students who are academically challenged. All efforts are made to ensure that no student lags behind in his or her studies.

VALUE EDUCATION

To be grounded and not to lose oneself to the demands of the materialistic world. Value Education as a certificate course is being offered to the students of BA/B.Com. The Value Education sessions are conducted once a week for the students of all programmes by competent external faculty which comprise of religious persons and social workers. The syllabus delves into issues like family relationships, social problems, environmental concerns and personality development.

MENTORSHIP

Each class is allocated a class teacher who also functions as a mentor. The mentor closely monitors the attendance, academic performance and behavior of each student. The class teacher/mentor also periodically interacts with parents, keeping them updated about their ward's performance.

RMI HOSTEL FACILITIES

The RMI nuns (Religious of Mary Immaculate) provide hostel facilities to girl students who are enrolled in Rosary College and who require these facilities. Simple, safe accommodation and food is provided in this hostel where girls are also trained to live in a family-like atmosphere of care and concern while simultaneously nurturing healthy relationships.

AICUF (ALL INDIA CATHOLIC UNIVERSITY FEDERATION)

Members of the AICUF organize a number of religious / spiritual programmes and students are encouraged to participate in these programmes. These programmes provide the students with an opportunity for interaction with volunteers and with those persons working full-time at AIDS centres, prisons and hospitals. These activities are conducted with an objective of faith formation and with a goal of inculcating in students a genuine concern for the marginalized and oppressed sections of society, so they effectively commit themselves to the task of building a new and just society.

ROSARY COLLEGE CONVENIENCE COUNTER

The College runs a convenience counter to make available to students items like stationery and other sanitary products at subsidized rates.

STUDENTS SMS PORTAL

To convey notifications and attendance details to parents and guardians through messages via mobile phones the college has established a Students SMS Portal.

OTHER FACILITIES

- ❖ Online Course Management System
- ❖ Incubation Centre for Training and Research
- ❖ Computerised Library with Inlibnet
- ❖ Safe and Secure Campus
- ❖ Green Campus (Vermicomposting & Khamba Facility Available)

BEYOND THE CLASSROOM

STUDENT ACTIVITIES AND LEADERSHIP OPPORTUNITIES

NOESIS

The BCA Department of Rosary College organizes NOESIS which is a National-Level Technical Festival. The event brings together the best minds from all over the state. Skills learnt in the classroom are tested through mind-stimulating activities during the event. The event also strives to create awareness of the significance of IT in today's business world.

IMPRESSIONS

IMPRESSIONS is an inter-collegiate event organized by the TYBBA students of Rosary College. The event was conceptualized to provide a forum for the TYBBA students to exercise the management skills learnt in the classroom. Organisation and management of the event is part of the curriculum of the BBA programme. IMPRESSIONS aims at engaging the participants in various activities related to the business arena and promoting greater sensitivity towards environmental concerns.

ENTRADA

As part of the curriculum, the students of TYBBA-T&T of Rosary College have to conceptualize and organized a One Day National Level Event ENTRADA. The event is a platform for the students of various colleges to exhibit their talents. The event is based on the theme decided for World Tourism Day of that particular year. It gives the students an opportunity to put into practice theoretical knowledge gained in the classroom and come up with innovative solutions to the problems faced by the tourism industry.

PASSONIC

PASSONIC is a state level inter-collegiate event organized by the Post Graduate Department of Commerce. Events such as Logo Designing, Business Quiz, Extempore, Ad-Maniac, Debate, Case Study, Public Relations Challenge, Business Plan, Documentary, Photography, Fashion Show and Mr. and Ms. Passonic help students demonstrate their skills and showcase their talents. The participating students also learn how to apply conceptual knowledge to real life problems.

INSIGNIA

The Department of Commerce organizes INSIGNIA a National Level Event, which provides students a platform to showcase their talents and test their theoretical knowledge.

S-CAPADE

S-CAPADE is a National Level Annual Exhibition of software products created by the students of the BCA Department.

SPORTS

In keeping with the motto of holistic development of the students, sports activities are given due importance in the College. The students have consistently been performing well in the inter-collegiate sporting events organized by Goa University. The students of the College have brought home the title of 'Best College in Sports' for five academic years over the last decade in 2009-10, 2010-11, 2011-12, 2013-14 and 2016-17.

NET GENIUS

NET GENIUS is a State level networking Quiz organized by the BCA Department in association with Bilsoft Academy. The event provides an opportunity for all Computer Science students to compete for the NetGenius Championship.

CULTURAL ACTIVITIES

CULTURAL ACTIVITIES held during the academic year are windows for students' to display their talents and creativity. Activities like Singing Competition, Folk Dance Competition, Social Advertisement Competition, Fun Week, Bazaar Day, Carol Singing and Live Crib Competition as well as Founders' Day, besides being an explosion of fun, provide students with a platform to explore their creative faculties.

STATE, NATIONAL AND INTERNATIONAL SEMINARS, WORKSHOPS, CONFERENCES

Seminars, workshops and conferences are conducted to keep the faculty and the students abreast of the latest developments in various fields. The events address a wide variety of topics and issues which update the staff and students about current as well as subject related matters. These programmes are chaired by people who have achieved great heights in their chosen profession or interest. The seminars and workshops also bring together the student community and the corporate world with a common goal of enhancing knowledge.

CLUBS AND COMMITTEES

The College has several specialized cells and committees that conduct various programmes for the students. These are as follows:

STUDENTS' COUNCIL

The Students' Council is a student-based group that renders support for conducting the various co-curricular activities that take place throughout the academic year. The Students' Council also plays the role of a mediator between the Management of the College and the students. It conveys the views, opinions and sentiments shared by the student community to the administration.

LANGUAGE CELL

The objective of the Language Cell is to encourage the habit of reading and to expose students to a variety of literature. The cell also aims to nurture in students the ability to write well.

NCC AND NSS

Through NCC and NSS, the virtues of justice, patriotism, team spirit and social responsibility are imbibed by students. The activities that are mandatory as part of the NCC and NSS programmes expose the students to community service and create in them responsiveness to societal needs. This is done by involving the students in blood donation camps, waste collection drives, tree plantation programmes, rallies, visits to old age homes, orphanages, and other social activities.

HERITAGE CELL

The objective of the Heritage Cell is to create awareness among students about the rich cultural diversity of the country as a whole and of the State of Goa in particular. The Cell also aims at inculcating in students the need to preserve our heritage.

ENVIRONMENT CELL

The Environment Cell aims at making students responsible towards the environment and creates awareness about the various issues concerning the environment. The Cell undertakes various activities like the cultivation of herbs and the making and distribution of eco-friendly paper and cloth bags. It also screens documentaries and conducts workshops on environmental issues for students and the general public.

WOMEN'S CELL

The Women's Cell aims to empower the women members of the student community and the faculty with respect to enhancing their self-esteem and helping them advance in the career of their choice. It also holds various programmes on Women's Day and conducts activities to create awareness about diet and nutrition.

ROSARY ALUMNI FAMILY

The College aims at harnessing the feedback of ex-students for the betterment of the institution. Prominent alumni are invited periodically to share their experiences and expertise with the students.

READING CLUB

The Reading Club aims at inculcating in students the love for reading and the different genres of literature. Students are encouraged to debate, discuss and reflect on a wide range of issues that literature has to offer. The club also aims at improving the standard of English language comprehension of individual students.

CAREER GUIDANCE AND JOB PLACEMENT CELL

The Training and Job Placement Cell serves as a link between the corporate world and the students. It also works towards facilitating campus recruitments. The Cell aims at informing students about various job options and career choices available to them. The Cell also conducts job training to equip students with necessary and relevant job skills.

THE RED RIBBON CLUB

The Red Ribbon Club is concerned with creating awareness about the various aspects of HIV/AIDS among the youth and eliminating the stigma against people with this disease. The Club also encourages non-remunerated blood donation among the youth.

HEALTH CELL

The Health Cell aims at making the students, teaching and non-teaching staff, health conscious by organizing various activities such as health camps and talks on health and nutrition.

THE KONKANI CULTURAL CLUB

The Konkani Cultural Club aims to inculcate in the students the love for their mother tongue, Konkani, as well as the rich culture of the state. The club also organizes plays, dramas, workshops and seminars.

STOCK INVESTORS CLUB

The aim of the Stock Investors Club is to acquaint students with the working of the stock exchange and the operations of the share market. The club also doles out advice on related issues when the students need it, especially with regard to making investments in the stock market.

CONSUMER WELFARE CELL

The Consumer Welfare Cell aims at building awareness about the various provisions of the "Consumer Protection Act 1986" and enlightens its members regarding their rights as consumers.

EQUAL OPPORTUNITY CELL AND GENDER CHAMPIONS

Gender Champions are envisaged as responsible leaders who will facilitate a positive environment within their schools/colleges/academic institutions where girls are treated with dignity and respect. They aim at strengthening the potential of young girls and boys to advocate the cause of gender equality and monitor progress towards gender justice.

SKILL DEVELOPMENT CENTRE

The Skill Development Centre aims at getting students industry ready by giving them a taste of the skills required in the job market of the real world. It also aims to inculcate in students a sense of entrepreneurship.

CELL FOR COMMUNITY OUTREACH PROGRAMME

This programme enables the college to adopt backward schools and villages and provide them with basic necessities which may be unavailable to them like stationery, uniforms and cutlery. It also aims at creating awareness about social and environmental issues that plague our society.

COMMITTEES IN THE COLLEGE

- ❖ Student Grievance Redressal Committee
- ❖ Time-Table Monitoring Committee
- ❖ Discipline Committee
- ❖ Anti-Ragging Committee
- ❖ Canteen Committee
- ❖ Library Committee
- ❖ Maintenance and Cleanliness Committee

PUBLICATIONS

The various publications brought out by the College showcase the writing talent, reflective thoughts and innovative ideas of the students. Students are constantly encouraged to contribute articles to these publications.

NAVODAY - Navoday is the College magazine and contains departmental reports, reports of the various cells in the college, information about academic and sports awards instituted by the College and information about calendar events along with articles contributed by the students and faculty.

ROSARY COMPASS - Rosary Compass is the College newsletter. The newsletter includes information about students' performance in academics and co-curricular activities as well as sporting events at the collegiate and inter-collegiate levels and reports on seminars and workshops in addition to the articles contributed by the staff and students.

GYANA - Gyana is the College Interdisciplinary Research Journal. Research articles contributed by the staff and students are published in Gyana.

BITS & BYTES - Bits & Bytes is the E-newsletter brought out by the Department of Computer Applications.

ROSARY GEEKS - Rosary Geeks is the Newsletter brought out by the Department of Computer Applications.

ARYANA - Aryana is an international students' magazine published annually.

PHOENIX - Phoenix is a newsletter brought out by the BBA students. The newsletter is dedicated to the flame of youth empowerment.

GLOBETROTTING - Globetrotting is a newsletter brought by the BBA - Travel & Tourism students.

MCOM NEWSLETTER - This bulletin brings out news pertaining to the Post Graduate Department of Commerce.

साहित्यछंद (*Sahitaychand*) - साहित्यछंद is the newsletter of the Department of Konkani.

SEASONS - Seasons is the newsletter brought out by the Geography Department.

COMMERCE CANVAS - Commerce canvas is the newsletter brought out by the Department of Commerce

MUSINGS - Musings is the newsletter brought out by the Department of English.

AWARDS

Rosary College of Commerce and Arts evinces keen interest in the welfare and overall motivation of its students. To provide a pat on the back and enhance excellence, the College has instituted several awards in various realms.

- ❖ Late Vallabhdas V. Naik Outstanding Student Award: This award is given to a Third Year student who excels in academics.
- ❖ Mr. and Ms. Rosary Award: This award is given to a Third Year/M.Com. student (a boy and a girl for excellence in academic, co-curricular activities, sports, and leadership qualities during the three / five years they spend in the College).
- ❖ Late Edwidges and Juao Antonio Mascarenhas Best Conduct Award: A Third Year student having the best moral and civil conduct is presented with this award.
- ❖ Attendance Awards: Students with 100% attendance are awarded a cash prize.
- ❖ Hard Working NSS Volunteers Award (Boy and Girl)
- ❖ Best Camper Award (Boy and Girl)
- ❖ Best NCC Cadet Award (Boy and Girl)
- ❖ NCC Officer's Discretionary Award (Boy and Girl)
- ❖ Best Sportsman and Sportswoman Award
- ❖ Romeu da Silva Memorial Fund Award
- ❖ Late Rosalin Lobo Prize for Sportswoman of the Year
- ❖ Late Mr. Sebastian Fernandes Award
- ❖ Late Mrs. Kesar P. Naik Prize
- ❖ Shri Sebastian Fernandes Prize
- ❖ Aleixo Avertinho De Silva Prize
- ❖ Fr. Calisto De Souza Prize
- ❖ Fr. Leonardo Correia Prize
- ❖ Luis Caraciolo and Maria Antonieta Golden Jubilee Prize
- ❖ Dr. Hermano Rodrigues Prize
- ❖ The faculty members also give awards to students who excel in their respective subjects.

SCHOLARSHIPS AND FINANCIAL ASSISTANCE

All Government Scholarships have to be applied online. Students have to register themselves first and then apply for the scholarships. After applying for the same they have to download the scholarship Application Form and submit it to the college office along with hard copies of all the uploaded documents for verification, among them Aadhaar Card copy is compulsory. Students can apply for only one scholarship in a year. The below mentioned scholarships and financial assistance is provided to the students to pursue higher education.

POST MATRIC SCHOLARSHIP TO SC/OBC STUDENTS

Documents to be submitted along with the application form:

- Caste Certificate issued by Sub-Divisional Magistrate of State of Goa (Caste Certificate for OBC Community is valid for 3 years from the date of issue).
- Total income certificate from all sources issued in favour of head of family. (Family ceiling: SC —Rs. 2.50 lakh per annum, OBC —Rs. 1 Lakh per annum)
- Receipt of fees paid for the current year.
- Educational Certificates/Mark Sheets for preceding 3 years.
- Photograph.
- Aadhar Card Copy.

Students applying under Post Matric Scholarship Scheme are instructed to open a SB Account in any Scheduled/Nationalized Bank in the vicinity of the College. The amount of scholarship will be directly credited to the Bank Account of the student.

Website: www.swportal.goa.gov.in

POST MATRIC SCHOLARSHIP TO ST STUDENTS

DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION FORM:

- Attested copy of Caste/Status Certificate issued by Deputy Collector.
- Income certificate issued by competent authority.
- Receipt of fees paid for the current year.
- Mark sheet of last annual examination passed.
- A copy of Nationalized Bank Pass book of the student.

ELIGIBILITY CRITERIA:

- Student shall belong to ST community notified by Government of Goa (i.e. Gawda, Kunbi, Velip)
- Family income of student from all sources shall not exceed Rs. 2.50 lakhs per annum.

Website: www.scholarships.gov.in

RAJIV GANDHI SHIKSHA SAHAYA YOJANA SCHOLARSHIP TO E.B.C. STUDENTS

Conditions for Fresh Scholarship:

- Income of his/her parents/guardian from all sources should not exceed Rs. 18,000/- per annum.
- He/She has to secure a minimum of 45% marks at the last year qualifying examination
- Student should be studying in the First Year of the stage of education.
- He/She should be resident of the State of Goa (15 years domicile).
- Only one student of E.B.C. family can avail of the Scholarship. To this effect declaration

from the parents/guardian that only one family member is availing of the benefit is to be enclosed with the application form.

Conditions for Renewal of Scholarship:

- Income of his/her parents/guardian from all sources should not exceed Rs. 18,000/- per annum.
- He/She has to pass examination the previous year.
- He/She should have been an awardee of the RGSSY Scholarship of the previous year.
- Only one student of E.B.C. family can avail of Scholarship. Declaration from the parents/guardian to this effect is to be enclosed with the application.
- Rate of Scholarship is Rs. 750/- per student p.a.

POST MATRIC SCHOLARSHIP FOR STUDENTS BELONG TO THE MINORITY COMMUNITIES

Eligible students who wish to apply for the above mentioned scholarships are required to fill in the form online by going to the following website: www.scholarships.gov.in

After filling the form online they have to take a print out and submit the form along with the necessary documents in the office.

ELIGIBILITY:

- Marks not less than 50% in the previous year examination.
- Annual Income from all sources from student's parents or guardian should not exceed Rs. 2 lakhs per year from all sources for Post Matric Scholarship. Students from BPL families having less income will be given preference in ascending order.
- 30% of scholarships reserved for girl students.
- Scholarship not to be given to more than two students in a family.
- Students who are studying in the present academic year can apply or are eligible.
- The Scholarship holder under this scheme will not avail any other scholarship/stipend for the same course.

ROSARY COLLEGE STUDENTS' AID FUND

CRITERIA:

- Income of parents/guardian of the applicant student should not exceed Rs. 25,000/- per annum.
- Student should have passed previous year's examination.

REQUIREMENT:

- The applicant will have to produce income certificate from the prescribed authority as per Government instruction.
- Attested HSSC Mark-Sheet copy for F.Y. students/Attested Semester Mark-Sheets for S.Y./T.Y. students.

EDUCATIONAL CONCESSION TO THE CHILDREN OF FREEDOM FIGHTERS

NOTE:

Freedom Fighters including son/daughter, the grand children i.e. the children of his/her deceased son/son-in-law provided the grand children are dependent on him/her, "the adopted children", "step children" are entitled for education concessions under this scheme.

CONDITIONS:

- Student should not be employed.
- Should not be a recipient of any other scholarship.
- Should have secured promotion in the next higher class.

REQUIREMENTS:

- Attested copy of Identity Card (Freedom Fighter).
- Attested copy of Mark sheet(s) of the previous academic year.

SCHOLARSHIP FOR DIFFERENTLY ABLED STUDENTS

The criteria for eligibility under this scheme are that:

- The student should possess a minimum disability for 40% duly certified by Medical Board.
- The student should have secured a minimum of 45% marks in the previous annual examination.
- The annual income of parents of the students should not exceed Rs.1,20,000/- p.a. from all the sources.
- Identity Card issued by Directorate of Social Welfare, Panaji —Goa.

EDUCATIONAL CONCESSION TO THE CHILDREN OF SERVICE PERSONNEL

TERMS AND CONDITIONS:

- Children of “Service Personnel” means and includes Combatant Junior Commissioned Officers, Non- Commissioned Officers and other lower ranks in the army and officers and personnel of the corresponding status in the Air Force and the Navy are eligible.
- Service Certificate of the Parent is mandatory.
- Application should be only in prescribed form.
- Only original fee receipt will be considered.
- Decision of the Service Office regarding finalization of the upper limit of the reimbursement of the Tuition Fee will be final.
- Photocopy of the mark sheet of the previous exam held, attested by the Principal/Gazetted Officer, should be attached to the application.

ROSARY COLLEGE STUDENTS WELFARE FUND

This fund is created by the college so as to provide some financial assistance to its poor and deserving students each year.

DAYANAND BANDODKAR SCHEME FOR HIGHER EDUCATION FOR ORPHANS

ELIGIBILITY:

- The beneficiaries under the scheme should be orphaned.
- He/She should have passed his/her qualifying examination from any of the Institutions located in Goa.
- He/She should be born in Goa or a resident of Goa for at least last fifteen (15) years.

REQUIREMENTS:

- Death Certificates of both parents.
- Residence Certificate/Birth Certificate.
- Copy of Marksheet(s)

PE. CHICO MONTEIRO MEMORIAL TRUST SCHOLARSHIP
(Nomination Scholarship for one deserving student)

GUIDELINES:

Students eligible for selection should be presently studying in First Year or Second Year.

GAGAN BHARARI SHIKSHA YOJANA FOR DHANGAR STUDENTS

ELIGIBILITY CRITERIA:

Dhangar student whose family income is less than 2 Lakhs is eligible under the scheme.

BENEFIT UNDER THE SCHEME:

- a. Additional Maintenance allowance of Rs. 750/-p.m. for Day Scholar and Rs. 1500/-p.m. for those staying in Hostel during the academic year (for ten months).
- b. Additional disability allowance of Rs. 750/- p.m. during the academic year (for ten months).

REQUIREMENTS:

Caste Certificate (valid for 3 years from the date of issue), Income Certificate, Fee Receipt, Passing/Mark sheet, Aadhar card copy, Bank Passbook copy, Hostel Certificate (if applicable)

SCHEME OF HIGHER EDUCATION FOR GOULY STUDENTS

DETAILS OF THE SCHEME:

Under the scheme the students of Dhagar (Gouly) community notified as OBC and whose family incomes do not exceed Rs. 1.50 lakh per annum are eligible under the scheme. An amount of Rs. 25000/- will be sanctioned by way of fixed deposit and the same will be paid along with accrued interest after passing the degree courses in any faculty. In case the student fails or drops out the beneficiaries inform that the student is re-appearing the examination, money will be kept in fixed deposit till next academic year or till he/she passes the degree examination whichever is earlier.

ELIGIBILITY:

Under the scheme the students of Dhagar (Gouly) community notified as OBC who after passing XIIth std or equivalent examination and secure admission in the first year degree course and whose family income does not exceed Rs. 1.50 lakh per annum are eligible under the scheme.

Requirements:

- Residential certificate of the students.
- Caste certificate issued by the competent Authority/Registered Organization.
- Income Certificate.
- Attested copy of mark sheet and passing certificate.
- Proof of admission in Degree course.

FEE WAIVER SCHEME FOR SC/ST STUDENTS PURSUING HIGHER EDUCATION

The beneficiaries under the scheme shall be entitled to receive full waiver of the fees supposed to have been paid by them. The amount of fee waiver provided to the eligible students shall consist of Tuition fees, Library fees, Laboratory fees and Development fees, if any. All other charges and fees would be borne by the concerned student.

ELIGIBILITY:

- Any student seeking fee waiver under the scheme should have been born in Goa or resident of Goa for at least 15 years.
- He/She must have passed his/her qualifying examination from any of the institutions located in Goa.
- He/She should belong to SC/ST community of Goa.

**DR. AMBEDKAR POST-MATRIC SCHOLARSHIP FOR EBC
(Proposal under the Centrally Sponsored Scheme)**

The Scholarship is open to the Students belonging to General Category whose parents/guardian's total income from all sources does not exceed Rs. 1.00 Lakh per annum.

The guidelines of scheme are available at the Ministry of Social Justice & Empowerment's website: **www.socialjustice.nic.in**

THE BURSARY SCHEME

Students pursuing College (Higher and Professional) Education in the State of Goa including Post Graduation shall be eligible to receive the benefits under the Bursary Scheme provided they meet the eligibility criteria laid down in the Scheme.

CONDITIONS:

The concerned student shall pay the requisite fees for the course that he/she pursues. The eligible quantum of fees shall be reimbursed to him through direct transfer to his/her Bank Account. In order to be a beneficiary under the scheme, the student should have completed his/her Xth and XIIth and Graduation in case of Post Graduate students, from an institution in Goa. In case of Post Graduate Course, the requirement of graduate degree from College/University from Goa, will be relaxed for degree from Central University, NIIT, IIT & other statutorily created Institution.

The annual income of both parent(s)/guardian taken together should be less than Rupees Three Lakhs per annum.

The maximum amount of grant shall be restricted to Rs. 40,000/- per annum.

Only those cases where the total course/programme fees do not exceed Rs. 60,000/- per annum shall be considered under the scheme. Those with course fees above Rs. 60,000/- may approach the GEDC for Loans under Interest Free Loan Scheme.

The benefits under the scheme shall not be available to those who are availing financial benefits under any other scheme of Government of Goa.

DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION:

Certified photocopies of :

- a) Marksheets of Std Xth, XIIth & Graduation
- b) Family Income Certificate/Form No.16 issued by competent authority/Income Tax Returns. Affidavit in case of non-working Parent.
- c) Bonafide Certificate issued by the Institution where studying.
- d) Duly certified Fee Structure by the head of Institution where admission is sought.
- e) Fee Receipts issued by the Institution.
- f) Copy of Bank Pass Book (first page)
- g) Aadhar Card Copy

SITARAM JINDAL FOUNDATION SCHOLARSHIPS FOR PG AND UG STUDENTS

ELIGIBILITY:

1. For students other than Karnataka and West Bengal the percentage of marks is minimum 60% in respect of girls and minimum 70% in respect of boys in their last/qualifying examination including X and XII.
2. Students whose entire family income from all sources:
For those in employment - Rs.4.00 Lac per year - Certificate issued by the Employer.
For all others - Rs.2.50 Lac per year - Income Certificate issued by Patwari, BDO, Revenue Officer, any Gazetted Officer, any Retired IAS, IPS or Class I Central Govt. Officer. In case the Income Certificate is issued in any language other than Hindi or English, the student should also submit a translated copy in English or Hindi duly certified by the Principal / Authorized Signatory.
3. Scholarship shall be discontinued after the student crosses the age of 30.
4. Only those who study in reputed colleges on regular basis, affiliated to University of repute —UGC are eligible.

REQUIREMENTS:

1. Copies of the following certificates issued by the competent authority and duly attested by the Principal.
 - i) Income Certificate (income certificate should not be more than 2 years old as on the date of application). Income Certificate not required from orphans who will have to submit death certificate of both the parents.
 - ii) For Physically Challenged - Certificate from a competent authority.
 - iii) Photocopy of SSLC/SSC Marks Card and of the last exam passed.
 - iv) For hostellers, a certificate from the Warden or owner of private accommodation duly certified by Principal
 - v) For widows and Ex-servicemen : a) PPO b) Ex-servicemen Widow I-Card c) Relationship Dependency Certificate
2. There is no last date for submission of applications.
3. Family Income Limits:
 - (a) in any category —No Income Certificate is required.
 - (b) For category C, D, & E :
 - For those in employment - Rs. 4.00 Lac per year - Certificate issued by the Employer.
 - For all others - Rs.2.50 Lac per year - Income Certificate issued by Patwari, BDO, Revenue Officer, any Gazetted Officer, any Retired IAS, IPS or Class I Central Govt. Officer.
 - In case the Income Certificate is issued in any language other than Hindi or English, the student should also submit a translated copy in English or Hindi duly certified by the Principal / Authorized Signatory.
4. A student should apply for scholarship only once in the duration of the course.
5. The student should not be getting any other stipend or scholarship from any other source.
6. For 3 years or longer duration courses, applications will not be entertained from final year students.
7. Scholarship will not be given for courses of less than one year duration.

SCHOLARSHIPS FROM WELLWISHERS

- ★ Prof. Fr. Simão Remedios Diniz, Former Principal of Rosary College of Commerce & Arts, Navelim.
- ★ Lions Club of NavelimScholarship
- ★ Pe. Chico Monteiro Memorial Trust Scholarship
- ★ Ms. Nancy Pinheiro Scholarship
- ★ Mr. John Claro Fernandes Scholarship
- ★ (Late) Dr. Francisco M. Rebello Scholarship
- ★ Dr. Sicletica Rebello Scholarship
- ★ Mr. Valeriano M. Rodrigues Scholarship
- ★ Dr. Gleeson Nepomosiano Rebello
- ★ Mr. Jesus Maxmilan Costancio Antao Scholarship for Needy Students

SCHOLARSHIPS FROM ROSARY COLLEGE MANAGEMENT

- ★ Silver Management
- ★ Students Welfare Fund

RULES AND REGULATIONS

GENERAL CONDUCT

- Rosary College always expects its students to conduct themselves with dignity, decency and decorum. They are expected to display very high moral and social behaviour inside the College campus as well as outside so as to uphold the name of the College.
- All the students are responsible to the College for their conduct on the College premises. Students of this College shall abide by the rules that may be made by the Principal or Management from time to time. Disobedience, misconduct, misbehaviour, sexual harassment or failure to comply with any of the rules will entail punishment including expulsion from the College.
- Students are expected to behave in a decorous manner with fellow students in general and with students of the opposite sex in particular, in and outside the campus. Indecorous behaviour with students, administrative staff or faculty will be seriously viewed and acted upon.
- Every student must wear the College Identity Card during College hours, and during College and University examinations. The Identity Card shall be returned to the College Office for cancellation when the students leave the College. Students without Identity Cards will not be allowed in the College. Students are also compulsorily required to carry their handbook to college everyday.
- No student should invite any outsider to attend classes, functions or for any other purpose without the prior permission of the Principal.
- Intimidating/influencing the management/staff and the use of unbecoming language and aggressive behaviour is strictly prohibited which may call for the dismissal of the student.
- Students are expected to read the notice boards regularly. They should adhere to the last date given for filling in the examination, scholarship or any other form. Any queries after the given date will not be entertained.
- Students are requested not to give the College address for their personal mail.
- Students should not loiter in the College corridor or cause disturbance in the College premises while classes are in progress or at any other time. They have to use all facilities with care; any damage done to property will have to be compensated adequately.
- Students are prohibited from using classrooms and/or laboratories for eating or distributing food / eatables / drinks. Classrooms / laboratories are also not to be used for the celebration of birthdays or any other occasion.
- Students are expected to take proper care of the College property and to help in keeping the premises neat and tidy; damage done to the College property is a breach of discipline and will be dealt with severely.
- Students will form no association and will arrange no meetings in the College, without prior written permission of the Principal.
- Students will refrain from selling tickets or coupons of organizations not affiliated to the College without the prior permission of the Principal.
- Students applying for certificates, testimonials, letters of reference or any other document requiring the Principal's signature should apply for the same in writing and claim them from the office after three days.

- Ragging is a cognizable offence and is banned in the Institution. Anyone found indulging in 'ragging' is likely to be punished appropriately, which may include expulsion from the College by the Principal (as per directives received from Directorate of Higher Education, Government of Goa No.9/2/2001/HE/415 dated 07/03/2015).
- Sexual harassment is strictly prohibited and liable for punishment.
- Students are not to be involved directly/indirectly in any way (without prior written permission from Management/Principal) to create, use, print and/or upload material on any media platforms (including online social media) which can tarnish the name/reputation of the Management, Institution, employees and/or students.
- The carrying and use of cell phones is strictly prohibited on the College campus. The mobile phone will be confiscated in case the student is found using/carrying it. However, this rule has been relaxed due to covid-19 pandemic.
- Use of laptops during offline lectures is strictly prohibited.
- Possession/use of pornographic materials in print/electronic form is strictly prohibited and serious action will be taken if any student is found in possession of the same.
- The College does not undertake the responsibility of organizing picnics for students.
- The Internet facility provided in the library is strictly for academic reference. Misuse of internet facilities will attract strict action from the Principal.
- Students should avail of public transportation and avoid bringing their own vehicles to the College. The College authorities will not be responsible for the safety of students vehicles
- Parking of two/four wheelers on public roads and hindering the smooth flow of traffic is strictly not allowed.
- The Principal/Administrator/Management is the final authority in all matters pertaining to the College and his/its decision shall be final and binding on all students.
- The above rules/regulations are non-exhaustive.
- Students must observe all rules and regulations of the College and Goa University.
- The entire College campus is under video/CCTV surveillance. Strict action will be taken against students who do not comply with the rules of the college.
- Due to the COVID-19 pandemic students have to follow all the COVID SOP's in the campus.

ATTENDANCE

- As per the Goa University circular dated 30th August, 2005 students should have a minimum attendance of 75% for lectures, tutorials, seminars and practicals after condonation periods due to medical grounds, participation in sports / cultural / NCC / NSS /Co-curricular activities, etc., to be eligible to appear for the semester end assessment.
- Absence from every lecture / practical must be justified in writing in the prescribed leave note proforma provided in this handbook and in the case of sickness a medical certificate must be submitted on the day of resuming class.
- Students who represent the College at inter-collegiate competitions, attend seminars/workshops or participate in sports have to fill in the Special Justification of Attendance form and get it signed from the Principal and the teacher in-charge. The same must be produced before individual subject teachers to avail of attendance for the day (On Duty).
- Parents are requested to visit the College periodically to check on the performance/

attendance/discipline of their wards.

- Punctuality for lectures, practicals, programmes, etc. should be maintained.
- Attendance for all the programmes and functions organized by the College is compulsory for all the students.
- Any student having queries about his/her attendance should notify the Principal, in writing, within three days from the date of declaration of the attendance on the College Notice Board.
- Due to the COVID-19 pandemic the attendance rules have been relaxed by the Goa University as per OS 1 for the academic year 2021-22.

IT IS MANDATORY FOR THE STUDENTS TO ATTEND ALL CLASSES. ATTENDANCE RECORDS OF ALL STUDENTS FOR EACH COURSE WILL BE MAINTAINED (OC 45)

DRESS CODE

Students have to strictly adhere to the dress code on campus. Wearing of transparent clothes, miniskirts/ dresses, shorts, t-shirts with inappropriate text/pictures, clothes with a low neckline, body hugging attire, sleeveless dresses and tops, slits, low waist jeans, and strapless clothes are strictly prohibited.

SMOKING, ALCOHOL, DRUGS

The possession of cigarettes and alcohol as well as the consumption of tobacco, liquor, drugs, narcotics, are strictly prohibited on campus. Anyone found in possession of or consuming or abetting consumption of tobacco, liquor, drugs and narcotics or any other prohibited drug is liable to punishment which may include rustication or suspension from the Institution.

CANTEEN RULES

- Only the staff and bonafide students of the College are permitted to avail of the canteen facilities on campus. No outsiders will be permitted in the college canteen.
- Students are instructed to spend a limited amount of time in the canteen.
- Students are requested to keep the canteen clean.
- Students will not be permitted to go to restaurants for food during class hours.

RULES: ANTI RAGGING POLICY

RAGGING:

Ragging is a punishable offence. As per the Supreme Court Order ragging is strictly prohibited on the Campus. Any case of ragging should be brought to the notice of the authorities. Anyone indulging in ragging is liable to disciplinary action including rustication from the College and even criminal prosecution under relevant laws. Ragging within or outside the educational Institution is prohibited. Whoever directly or indirectly commits, participates in, abets or instigates ragging within or outside the educational Institution shall be suspended, expelled or rusticated from the Institution. 'Ragging' is banned in the College and anyone found indulging in it will be punished appropriately, which may include expulsion from the College.

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b) Indulging in rowdy or undisciplined activities by any student or student which causes or is likely to cause annoyance/hardship/physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student indulge in any act, which the said student will not in ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment, so as to adversely affect the physique or psyche of such fresher or any other student;
- d) Any act by a senior student that prevents, disrupts, or disturbs the regular academic activity of any student or a fresher.
- e) Exploiting the service of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure put on a fresher or any other student by students;
- g) Any act of physical abuse including all the variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words, e-mails, post, public insults, etc., which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Action to be taken by the Head of the Institution

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of Institution shall immediately determine if a case under the Penal Law is made out and if so; either on his/her own or through a member of the Anti-Ragging authorized by him or her in this behalf, proceed to file a First Information Report (FIR) within 24 hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate Penal Provisions relating to one or more below mentioned acts:

- Abetment to Ragging
- Criminal conspiracy to ragging
- Unlawful assembly and rioting while ragging
- Public nuisance created during ragging
- Violation of decency and morals through ragging
- Injury to body, causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement

- Use of criminal force
- Assault as well as sexual offences or unnatural offence
- Extortion
- Criminal trespass
- Offences against property
- Criminal intimidation
- Threat to commit any of the above mentioned offences
- Physical or psychological humiliation
- Any other offences following from the designation of “Ragging”.

Provided that Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District level ARC and the office of the affiliating University, if the Institution is an affiliated Institution.

Institution shall also continue with its enquiry initiated under clause (9) of these regulations and other measures without waiting for action on the part of police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of 7 days of the reported occurrence of the incident of Ragging.

Administrative action in the event of ragging

Sub Clause: 1. The Institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- a) The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to the punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, or award to those found guilty one or more of the following punishment namely:
 - Suspension from attending classes and academic privileges.
 - Withholding/withdrawing scholarship/fellowship and other benefits.
 - Debarring from appearing in any test/examination or other evaluation process.
 - Withholding results.
 - Debarring from representing the Institution in any regional, national or international meet, tournament, youth festival, etc.
 - Suspension/expulsion from the hostel
 - Cancellation of admission.
 - Expulsion from the Institution and consequent debarring from admission to any other Institution for a specific period.

Provided that where the persons committing or abetting the act of ragging are not identified, the Institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie.
 - In case of an order of an Institution affiliated to or constituent part, of a university to the Vice Chancellor of the University.
 - In case of an order of a University to its Chancellor.
 - In case of an Institution of national importance created by an Act of Parliament to the Chairman or Chancellor of the Institution as the case may be.

LIBRARY

RULES AND REGULATIONS

The Library is a power house of sources, resources and services that generate knowledge. Rosary College has a well-equipped library housed within the campus. It has a collection of over 26,127 titles. It subscribes to over 100 reputed national / international journals, magazines, periodicals, etc. The library also subscribes to INFLIBNET that has access to over 6000 e-journals, 1,35,000 e-books and also DELNET - Resource Sharing Network. A special section is earmarked for entrance examination reference books for MCA, BBA, CAT, GPSC, NDA, GMAT, NET/SET, etc.

The Library has a spacious sitting capacity of over 139 students at a time. It also has a student reading room, research centre for faculty members and ten computer systems with internet and intranet facilities, e-tabs & Kindles. The library provides web OPAC service through the library website.

With computerization networking, the library is fully automated to facilitate quick processing. The staff and students can avail of facilities such as reference, lending, issuance, on-line resources, etc. Besides, the students can also avail of internet, intranet, MOODLE (Modular Object Oriented Dynamic Learning Environment), Wi-Fi connectivity, Reprographic facilities like a printer and photocopier.

The college has an Audio Visual Section to view educational CD's and DVD's (Software for visually impaired)

Book bank facility is made available for the students of BBA, BCA, BBA (T&T) and M.Com.

The library caters to the needs of more than 1800 students. The library facilities are also availed by research scholars, visiting faculty and ex-students.

Regular book exhibitions by different publishers are organized by the College, allowing staff and students to purchase books at a discounted rate.

The Library is open from 8.15 a.m. to 5.15 p.m. The following are the rules and regulations of the library. Students are to strictly abide by the same:-

1. On entering the Library students need to compulsorily scan their ID card on the system kept at the entrance.
2. Students will be issued books against scanning of their ID cards.
3. Students will be issued one book on their ID card for maximum of 6 days after which a late fee of Rs. 5 will be charged for every additional day.
4. "New Arrivals" would be displayed on a display shelf for a period of two weeks and thereafter would be made available to the students.
5. Reference books, magazines, newspapers, question papers, files cannot be taken out of the Library premises without permission.
6. The photocopier will be operational from 9.00 am to 12:30 pm and 2:30pm to 4:30 pm.

7. Students who need large number of copies can place their order and collect the same on the next working day.
8. Students belonging to the underprivileged section i.e. SC/ST & OBC are entitled for an additional book for home reading.
9. Below Average students (40% - 45%) are entitled to take one additional books for home reading.
10. Post Graduate students securing 80% and above are entitled to three additional books for home reading.
11. Students with special needs (physically challenged or visually impaired) are also entitled for two additional books for home reading.
12. Students cannot issue books on others card.
13. Students are to keep their bags and other belongings at the students property counter at the entrance of the Library.
14. Students are requested to maintain silence in the Library and refrain from group discussion/group study.
15. In case of lost books, the student has to replace the book,
16. Or the student can pay the cost of the book and delivery charges.
17. If the book is not available for sale in the market the student is required to pay a fine thrice the amount of the book.
18. General public can avail life time membership of the library by making a deposit of Rs. 500/-.
19. One book can be taken on loan for a maximum period of 6 days.
20. Circulation counter for Issue and return and library reference hall will be kept open for general public on all working days from 2.00 pm to 5.00 pm.

**THE LIBRARY IS A TEMPLE OF KNOWLEDGE.
MAINTAIN DISCIPLINE
&
ABSOLUTE SILENCE AT ALL TIMES**

UNIVERSITY CIRCULARS

GOA UNIVERSITY

Ref: GU/III/ADM/2007/376

Date: 26/11/2007

C I R C U L A R

Ragging is considered a definite menace by society. Accordingly, the U.G.C. has instructed that ragging in all forms be strictly banned by the institutions and to ensure that the campus environment be made free from ragging. All the students are strictly instructed not to indulge in ragging, of any form. Strict disciplinary action will be taken against any student found guilty of ragging. The residents of the Goa University hostels are required to take special note of the above.

Further, under the Goa Prohibition of Ragging Bill 2007 strict, disciplinary action will be taken against those convicted for ragging directly or indirectly, so also those who commit, participate in, abet or propagate ragging within or outside any education institution, which may include removal from the roll of the institution for three years. Any student removed for such offence shall not be admitted in any other educational institution in the state.

Students indulging in ragging shall also be debarred from claiming scholarships or other benefits, representing in events, examinations. In case individuals committing or abetting ragging are not identified, collective punishment shall be imposed against those involved.

Principals/Deans of affiliated colleges, Head of Post Graduate Departments, Head of recognised Institutes have to obtain an annual undertaking from every student stating that they have read the relevant instructions, regulations against ragging as well as punishments details therein.

Every College must constitute an anti-ragging Committee as laid down by the Raghavan Committee available on net at www.ugc.ac.in detailed its recommendations at 5.18

Dr. M. M. Sangodkar
Registrar

GOA UNIVERSITY

Ref: GU/V/Tui Fee/173/2005/448

Date: 2.5.2005

C I R C U L A R

The Academic Council in its meetings held on 15-10-2004 has approved the following rules for the Refund of Tuition/Other Fees to be made applicable for all courses including Self-financing Courses (except those courses whose admissions are done by the Directorate of Technical Education) from the academic year 2001-2002 onwards.

All fees except Other Charges (I.T.) are to be refunded as under:-

- (1) For the students who change from one course/faculty to another in the same college, the fees are to be adjusted.
- (2) All fees paid by a student at the time of admission shall be refunded to him/her except special fees and contribution to students aid fund after deduction of 12.5% as administrative charges, if the student/guardian informs the Principal of the

college/institution in writing before the date of commencement of the Academic term/year.

- (3) If a student/guardian informs the Principal/Director/Dean of college/institution in writing within 30 days from the date of commencement of the term that he/she desires to cancel his/her admission, then all fees shall be refunded to him/her after deduction of 15% of the fees collected as administrative charges.
- (4) If a student/guardian informs the Principal/Director/Dean of college/institution in writing within 45 days from the date of commencement of the term that he/she desires to cancel his/her admission, all fees shall be refunded to him after deduction of 20% of the fees collected as administrative charges.
- (5) If a student/guardian informs the Principal/Director/Dean of college/institution, in writing by 30th September of the academic year that he/she desires to cancel his/her admission, all fees shall be refunded to him/her after deduction of 30% of the fees collected as administrative charges.
- (6) If a student/guardian informs the Principal/Director/Dean of college/institution, in writing beyond 30th September of the academic year but before the start of II term of the academic year that he/she desires to cancel his/her admission, all fees shall be refunded to him/her after deduction of 50% of the fees collected as administrative charges.
- (7) If a student/guardian informs the Principal/Director/Dean of college/institution, in writing after the start of second term of the academic year that he/she desires to cancel his/her admission, 100% of all the fees shall be deducted, but only the deposits shall be refunded.

In all cases of cancellation the University enrolment fees shall be refunded in full, unless the fees have been already remitted to the University.

Whenever a dispute arises either due to interpretation or genuineness of the case, the matter shall be forwarded for consideration and decision of the Vice-Chancellor, whose decision will be final and binding on all.

This is in supersession of all earlier circular issued regarding Refund of Fees

Prof. Jayant S. Budkuley
Registrar

GOA UNIVERSITY

Ref. No. GU/V/Attendance/138/2005/2248

Dated: 30th Aug. 2005

In supersession to this Office Circular No. GU/V/Attendance/138/ 2004/2213 dated 18th August, 2004, and other circulars regarding attendance issued earlier it is informed that the students of affiliated colleges/recognised institutions should have minimum attendance of 75% of lectures, tutorials, seminars and practicals after condonation period due to medical grounds, participation in Sports/Cultural/NCC/NSS/Co-curricular activities etc. to be eligible to appear for Semester/Term/ Annual Examination.

- I) The attendance shall be taken for each lecture / tutorial / practical / seminars, etc. separately and a separate register shall be maintained by each teacher subject wise.

- ii) In case of Science students, attendance for both theory and practicals is to be separately counted. Students will have to satisfy 75% criteria separately for theory and practicals.
- iii) The attendance shall be taken in each lecture/practical on a day-to-day basis for all students and for the purpose of allowing the students to appear for examination, it shall be cumulative of all the months for First and Second Term/Semester.
- iv) The cumulative attendance shall be calculated on the basis of Month-wise attendance reports at the end of stipulated 180 instructional days, and a copy of the same shall be sent to the University. Only those students who have completed minimum 75% of attendance shall be eligible to appear for the Semester/Term/ Annual examination.
- v) Any student having any grievance about the attendance as notified by the college shall be brought to the Notice of the Principal in writing within three days from the date of notification of attendance on the college Notice Board.
- vi) The Principal/Dean/Head of Dept. on receipt of such a complaint, shall verify the accuracy of attendance records and allow the aggrieved student to inspect the records, if necessary, and shall dispose of the complaint within a period of seven days.
- vii) The attendance criteria should be followed strictly and given wide publicity in the beginning of each academic year.
- viii) A consolidated list of students indicating class-wise attendance report is to be sent to the University 15days, before commencement of college/University examinations.
- ix) All the Principals/Teachers of colleges/University Teaching Departments should ensure that this mandatory requirement of minimum compulsory attendance of 75% is strictly adhered to.
- x) Monthly attendance of students may be displayed on the Notice Board for information of students.

Prof. J. S. Budkuley
Registrar

GOA UNIVERSITY

Ref.No : GU/I/Attendance/138/2006/6327

Read : circular No: GU/V/Attendance /138/2006/2248 dated 30th August, 2005

In continuation to the Circular referred to above, it is informed that the contents of the Circular was discussed in a meeting held at the university on 27.2.2006 and it was decided a follows:

1. That the above circular was in order and needs to be adhered to.
2. That the minimum subject attendance 75% was not to be insisted upon. However 75% aggregate attendance was required to be considered. If the student is representing college for only official (College / University / State / National) extracurricular activity, he / she should be marked as 'D' and treated as present. The period of absence of students attending extracurricular activities will form part of 75%.
3. As regards the quantum of condonation to be given to the students who remain absent for long periods on medical grounds, it was decided that the matter be discussed in the Principal's meeting and suggestions made to the university for consideration. Pending decision on this matter, the Principals may decide such cases appropriately at their level.

4. In compliance to the court recommendations, all teachers are required to maintain a daily diary with regard to the topics taught by them on each day in the class to ensure that the teaching is done regularly and no complaint is received from any corner that the attendance alone is marked and classes are not taken.

The Principals /Deans of affiliated colleges may note the above and ensure that the Daily Diaries are maintained by all the teachers and checked by the respective Head of the Department /Principals /Deans.

Dr. M.M. Sangodkar
Registrar

GOA UNIVERSITY

GU/Exam Div./55/2018/89

Date: 13/08/2018

CIRCULAR

The principals of affiliated Colleges/Institutions and Heads of the University Teaching Department are informed to bring to the notice of the students of their colleges/departments that devices like mobile phones, cameras, Bluetooth, scanning devices, smart watches and any other form of electronic gadgets as well as chits and printed /written matter are not allowed inside the examination halls.

The possession of the above shall amount to possessing unfair means material copying there from and communicating with any candidate or any other person in or outside the examination hall with a view to take assistance or aid to answer in the examination will lead to application of the provisions of the Ordinance OA-5.14.

Heads of the Colleges/Institutions and University Teaching Departments are also informed that they shall strictly follow the Ordinance OA-5.14 and the instructions pertaining to Unfair Means adopted in the University Examinations that are conducted in their colleges / institutions / departments and shall formally report all such cases to the University of candidates involved in malpractice.

Any violation of the instructions laid down in the above Ordinance would be dealt severely by the University.

(Prof. Y. V. Reddy)
REGISTRAR

GOA UNIVERSITY

Ref. No. GU/Exam-II/B. Pharm./2005/61

Date : 29-04-2005

NOTIFICATION

The University has been time and again receiving request for issue of duplicate documents. The procedure for producing the affidavits for issue of various documents is as given below.

1. The candidate shall swear the affidavit if he/she is in India.
2. If the candidate is out of India, then his/her parents (father or mother) or brother or sister may swear the affidavit on behalf of the candidate.
3. On the basis of the Power of Attorney given by the student, any other person can swear the affidavit on behalf of the candidate for the issue of duplicate documents. The candidate should give an authority letter to the third party to collect the documents from the University on behalf of the candidate.
4. All requests for issue of duplicate documents are to be accompanied by a Xerox copy of the First Information Report (FIR) filed with the police.
5. All requests for issue of duplicate documents by the university should be routed through the Head of the Institution irrespective of whether the candidate is still studying or otherwise.

This Notification may be given wide publicity.

Prof. Jayant. S. Budkuley
REGISTRAR

GOA UNIVERSITY

C I R C U L A R

COACHING CLASSES / PRIVATE TUITIONS

The Goa University, by its Circular No. Pvt. Coach/44-1/2000/559, dated 5.5.2000, has instructed the Principals of affiliated Colleges to bring to the notice of all concerned, the content of University Statute No. SC-5(xx)e with regard to coaching classes / private tuitions, which is reproduced here below :

“A Teacher may be permitted to take up consultancy under terms and conditions as outlined in the Ordinance 0.7 as amended from time to time. However, he/she shall not conduct individually or participate in conducting jointly with others coaching directly or indirectly. He/She shall not give any private tuitions.”

SUPREME COURT DIRECTIVE TO STATES / UTS ON EVE-TEASING

The Hon'ble Supreme Court in a recently delivered judgment (Civil Appeal 8513 of 2012, the Deputy Inspector General of Police and Anr vs. S. Samuthiram dated 30.12.2012) has passed some stringent directions to the State Govts and UT Administrations in an effort to curb eve-teasing. The Bench comprising of Justices K. S. Radhakrishnan and Dipak Misra observed the following:

- Eve-teasing today has become a pernicious, horrid and disgusting practice. More and more girls and women go to educational institutions, workplaces, etc., and their protection is of extreme importance to a civilized and cultured society. The experiences

of women and girl children in overcrowded buses, metros, trains, etc., are horrendous, and a painful ordeal.

- Parliament is currently considering the Protection of Women against Sexual Harassment at Workplace Bill, 2010, which is intended to protect female workers at most workplaces. Provisions of that Bill are not sufficient to curb eve-teasing. Before undertaking suitable legislation to curb eve-teasing, it is necessary to take at least some urgent measures so that it can be curtailed to some extent.

In view of the above, the Hon'ble Supreme Court has directed the States / UTs to take urgent measures to curb eve-teasing which are as follows :

1. All the State Governments and Union Territories are directed to depute plain clothed female police officers in the precincts of bus stands and stops, railway stations, metro stations, cinema theatres, shopping malls, parks, beaches, public service vehicles, places of worship, etc. so as to monitor and supervise incidents of eve-teasing.
2. There will be a further direction to the State Government and Union Territories to install CCTV in strategic positions which itself would be a deterrent and if detected, the offender could be caught.
3. Persons in-charge of the educational institutions , places of worship, cinema theatres, railway stations, bus-stands have to take steps as they deem fit to prevent eve-teasing, within their precincts and, on a complaint being made, they must pass on the information to the nearest police station or the Women's Help Centre.
4. Where any incident of eve-teasing is committed in a public service vehicle either by the passengers or the persons in charge of the vehicle, the crew of such vehicle shall, on a complaint made by the aggrieved person, take such vehicle to the nearest police station and give information to the police. Failure to do so should lead to cancellation of the permit to ply.
5. State Governments and Union Territories are directed to establish Women' Helpline in various cities and towns, so as to curb eve-teasing within three months.
6. Suitable boards cautioning such act of eve-teasing be exhibited in all public places including precincts of educational institutions, bus stands, railway stations, cinema theatres, parties, beaches, public service vehicles, places of worship, etc.
7. Responsibility is also on the passers-by and on noticing such incident; they should also report the same to the nearest police station or to Women Helpline to save the victims from such crimes.
8. The State Governments and Union Territories of India would take adequate and effective measures by issuing suitable instructions to the concerned authorities including the District Collectors and the District Superintendent of Police so as to take effective and proper measures to curb such incidents of eve-teasing.

EXTRA TIME TO DISABLED STUDENTS

National Human Rights Commission,

D.O.No.1869/30/3/2010(M-5)

6th June, 2011

Dear Sir,

Kindly refer to this Commission's D.O. letter of even number dated 1/11/2010 (copy enclosed) requesting you to take necessary action for issue of necessary guidelines for extending the benefit of granting of extra time @ 20 minutes per hour to the disabled students in the state. However, the action taken report has not been received in the Commission so far.

The matter of non-receipt of requisite report came up before the Commission for further consideration on 13/5/2011. Commission desired that a reminder be sent to State Government to submit an action taken report within six weeks.

I would, therefore, request you to kindly look into the matter personally and submit action taken report by 15/7/2011, for placing the same before the Commission.

Encl : as above

Yours sincerely,

Sd/-

(A.K.Parashar)

Shri Sanjay Kumar Srivastava,

Chief Secretary,

Govt. of Goa, Panjim.

GOA UNIVERSITY

No.2/403/2016-Legal(Vol.XII)/3934

Date: 30th January, 2017.

Sub: Ordinance OC-66 relating to the Three Year Choice Based Credit System Programmes of Bachelor of Arts, Bachelor of Arts (Honours), Bachelor of Commerce, Bachelor of Commerce (Honours), Bachelor of Science and Bachelor of Science (Honours) Degrees (under section 24(1) of Goa University Act, 1984) (effective from the academic year 2017-18)

Sir/Madam,

I am to enclose herewith a copy of the Ordinance OC-66 relating to the Three Year Choice Based Credit System Programmed of Bachelor of Arts, Bachelor of Arts (Honours), Bachelor of Commerce, Bachelor of Commerce (Honours), Bachelor of Science and Bachelor of Science (Honours) Degrees (under section 24(1) of Goa University Act, 1984) (effective from the academic year 2017-18). This Ordinance has been approved by the Hon'ble Chancellor of Goa University on 14th January, 2017 under Statute SA-2(6). The Ordinance is approved by the Academic Council in its meeting held on 22nd December, 2016 and by the Executive Council in its meeting held on 23rd December, 2016.

(Prof. Y. V. Reddy)

Registrar

GOVERNMENT OF GOA
DIRECTORATE OF HIGHER EDUCATION
DTE Complex, Alto Porvorim-Goa.

No: 9/100/2017-HE/345

Dated :- 24/04/2018

CIRCULAR

It was observed by the Department that there is ambiguity in respect of Discretionary Holidays and Restricted holidays in Government Colleges and Govt. Aided Colleges.

After taking into consideration the views of all the stakeholders, it is decided to issue the fresh guidelines to keep uniformity in Government as well as Govt. Aided Colleges under this Directorate as follows:

1. The Heads of the Colleges are authorized to declare 06 discretionary holidays. However out of 06 discretionary holidays, minimum 02 discretionary holidays needs to be declared necessarily during Ganesh Chaturthi festival (i.e. any two days from Hartalika / third / fourth / fifth day) and minimum 01 for Christmas festival (i.e. 24th December or 1st January). Remaining 03 holidays shall be declared on local festivals / feast etc. including Ganesh Chaturthi and Christmas festivals if Principal so desires to give additional holiday if any during these festivals with the prior approval of this Directorate at the beginning of the academic year.
2. Discretionary holiday will be for entire Institution and no separate discretionary holiday for teachers and non teaching staff can be granted.
3. There shall be no Restricted Holidays for Colleges.

This supersedes the earlier guidelines issued by this office.

This issues with approval of the Government.

(Diwan N. Rane)
Under Secretary (Higher Education)

GOA UNIVERSITY

Taleigao Plateau, Goa

No-2/498/2017-Legal(Vol.XIV)/745

Date : 6 June, 2018

Sub: OA-26 Award of entitlement marks at the University Examinations under the Choice Based Credit System (CBCS) for B.A./ B.A.(Hons.) / B.Sc. / B.Sc. (Hons.) / B.Com. / B.Com. (Hons.) Programmes.

Sir/Madam,

I am to forward herewith a copy of OA-26 Award of entitlement marks at the University Examinations under the Choice Based Credit System (CBCS) for B.A./B.A. (Hons.)/B.Sc./B.Sc.(Hons.)/B.Com./B.Com. (Hons.) Programmes. This ordinance has come into effect from 30th May 2018, the day on which it has received the approval of the chancellor of Goa University under Statute SA-2(6) as amended. The ordinance is approved by the Academic Council in its meeting held on 16th February 2018 & 21st March 2018 and the Executive council in its meeting held on 30th April, 2018.

Yours sincerely,
(Prof. Y.V. Reddy)
Registrar

OA-26 Award of entitlement marks at the University Examinations under the Choice Based Credit System (CBCS) for B.A./B.A. (Hons.)/B.Sc./B.Sc. (Hons.)/B.Com./B.Com. (Hons.) Programmes.

OA-26.1 Scheme for Award of Entitlement Marks:

Candidates who have participated in NCC/NSS/Sports/Cultural events shall be entitled to entitlement marks as per the following scheme. However, they are not eligible for general grace marks.

- (I) Candidates who have been enrolled as members of the NCC and are certified by the Principals of their colleges/Heads of Institutions as having satisfactorily completed a minimum of 75% of the total number of parades during a Semester.

OR

- (II) Candidates who have participated in the NSS programme and are certified by the Principals of their Colleges/Heads of Institutions as having satisfactorily completed at least 60 hours of social service comprising the time spent in one or more types of projects during a Semester.

OR

- (III) Candidates who have to their credit participation in cultural events during the Semester as specified below:

A. Cultural Events - At the University Level

- a) All students who are members of the winning and Runners-up teams at the Intercollegiate level where competitions for team championships are conducted by the University.
- b) In the case of individual events at the Inter-collegiate meets conducted by the University students winning first three places, in the order of merit.

B. Cultural Events - At the Inter-University/Inter - State (representing the University, Zone or state/National (representing the university, zone or state)/International (representing the University or State or Nation) Level.

- (IV) All the above categories of students shall be entitled to 10 marks under any one or both of the conditions (a) and (b) mentioned below, for the examination pertaining to the respective Semester.

- a) A candidate who fails to pass in one or more heads of passing for a course shall be awarded entitlement marks to the extent of 5% of the maximum marks allotted to the head of passing, subject to a maximum of 5 marks in each course.
- b) The entitlement marks whether allotted or not, fully or partially, under any of the heads of passing shall be shown along with the grand total with appropriate # sign.
The benefit of gracing mentioned above shall be given at the respective semester examinations.

The entitlement marks under this ordinance shall not be counted for the purpose placement of in the order of merit or award of scholarships, prizes and medals or of other awards. However, such marks can be utilized for award of higher grades.

c) Level of participation in cultural events within the State of Goa:

1. Entitlement marks may be awarded to the first three prize winners in team as well as individual events organized by the State Government/ Central Government organizations.
2. To be considered for the award of entitlement marks, at least 10 Institutions should have participated in the event.
3. The principals of those colleges whose students have secured 1st, 2nd and 3rd prizes should verify and forward the names of the students to the University for the award of entitlement marks.
4. The organizing agencies should also forward the names of the students and a list of the participating colleges to the University.

V) Candidates who are eligible as per university eligibility rules and have to their credit participation in sports events during the academic year/Semester as specified below:

A. Eligibility

The Candidate (Sportsperson) should be a bona fide student of Goa University or its affiliated college. she/he shall participate in the sports events approved by the Sports Council of Goa University, National Sports Federations having recognition of the Ministry of Youth Affairs and Sports / Indian Olympic Association / Association of Indian Universities after obtaining prior approval of the respective Principal / Dean /Head of Department. She/he shall be eligible for the sports Merit Marks only after the completion of her/his performance in the event and the marks so allotted shall be counted for her/his appearance at the respective Semester Examination only. In the event of her/his performance in more than one category/sport, only the highest marks allotted in any one category/ sport will be considered.

For the purpose of allotment of marks, sports events shall be divided into the following categories:

Category A: students representing India in the following International events.

Olympic Games, World Championships, World Cups, Davis Cup, Thomas Cup, Uber Cup, Para Olympic Games, Winter Olympics Games, Champions Trophy, Commonwealth Games' Commonwealth Championships, World University Games, World University Championships, Asian Games (Indoor / Outdoor Games), Asian Cups, Asian Championships, Asian Winter Games, Asian Para Olympics, Wimbledon Championship, US, French & Australia open Tennis Championships, All England Badminton Tournament, Youth Olympic Games.

Category B: Students representing India in the following International events/Championships recognized by National Sports Federation which are duly approved by the Ministry of youth Affairs and Sports/ Indian Olympic Association/Association of Indian Universities.

i) National Games

ii) National Championships (only one in each recognised discipline to be determined by respective National Federation)

iii) Federation Cups organised by National Sports Federations recognised by the Government of India and Indian Olympic Association.

iv) National Sports Festivals for Women.

Category D (1): Students representing Goa University in the A India Inter-University Championships, approved by Association of Indian Universities.

Category D (2): Students representing Goa University in Zonal Inter-University Championships, approved by Association of Indian Universities.

Category E1: Students representing the College in the Inter-Collegiate Tournaments as approved by the Sports Council and organised by Goa University.

Category E2: Students eligible as per eligibility rules of Goa University and participating in state championship recognized by sports Authority of Goa in disciplines that are not in the list of annual Intercollegiate Championships organized by Goa University.

A student shall have to attend a minimum often practice sessions consisting of two hours each, organized by the College/University in the form of inter class/intra mural competition/coaching in order to be eligible for participation /selection at inter college championships

- B. Allotment of Sports Merit Marks to Categories: Students participating in sports shall be eligible for entitlement marks as per the table given below:

Category	Participation	Winner/ Gold Medal	Runners-up/ Silver Medal	Semi-finalists/ Bronze Medal
A	28	28+24 = 52	28+22 = 50	28+20 = 48
B	26	26+22 = 48	26+20 = 46	26+18 = 44
C	16	16+20 = 36	16+16 = 32	16+14 = 30
D1	20	20+16 = 36	20+12 = 32	20+10 = 30
D2	16	16+12 = 28	16+08 = 24	16+06 = 22
E1 & E2	10	10+06 = 16	10+04 = 14	10+02 = 12

- C. (i) Sports Merit Marks allotted to a student passing on her/his own indicated merit shall be indicated separately in the mark sheet and shall, be counted for the purpose of higher grades, class, honours or distinction. However, unless otherwise eligible, the same shall not be counted for the purpose of obtaining any University scholarship, prizes, medals or placement in order of merit/rank for the said exam.
- (ii) A student shall be eligible for the Sports Merit Marks in a particular course, provided that she/he shall have obtained a minimum of 50% marks required to pass/claim exemption in that Paper/Subject. In the event of the student being unable to utilise the Sports Merit Marks the same can be carried forward to the subsequent appearance of the same examination.
- (iii) In case of a student failing in a particular course(s), whether in theory or practical or both, the Sports Merit Marks shall be added to that course(s) as per (ii) above and indicated by a hash (#) tag. Balance marks, if any, shall be shown separately in the statement of marks.
- (iv) The entitlement marks on account of participation in sports shall be awarded at the examination conducted at the end of the Semester during which the student is eligible for such marks.

N.B.

- (a) The marks awarded under this scheme shall be shown separately in the candidate's statement of marks.
- (b) The benefit envisaged in the above clauses shall be made available to students on their producing the necessary certificate.
- (c) If the percentage of the entitlement marks calculated /arrived at, comes to decimal of 0.5 and above then it shall be rounded to the nearest higher whole number.
- (d) A student participating in sports / NCC / NSS / Cultural activities shall be eligible for the award of entitlement marks under only one category in whichever she/he scores the highest.

OA-26.2 Eligibility for awards:

- i) A candidate who has been awarded marks in any head/heads/subject(s) for an examination under this ordinance, shall not be eligible for any University scholarships, prizes, medals, placement in order of merit for the said examination unless she/he is eligible to it even otherwise.
- ii) The unutilized Entitlement Marks obtained for NCC /NSS/ Sports / Cultural activity can be carried forward to the subsequent appearance of the same examination.

OA-26.3 Award of credits and grades under Skill Enhancement Courses for NCC/NSS/Cultural activities/ Sports:**OA-26.3.1: Entitlement marks allotted per semester for participation at various levels and for their achievement:****(A) NCC:**

S. No.	Nature & Level of participation / Achievement	Entitlement marks/ Semester
1	Regular participation in NCC (as in OA-XX.1 (IV) above)	10
2	ATC	5
3	NIC (National Integration Camp 10 Days)	10
4	Independence Day Camp	10
5	Tal Sena Camp (Group)	5
6	Tal Sena Camp	10
7	B Certificate	10
8	C Certificate	15
9	Pre-RD (Group) (10 days)	5
10	Pre-RD (Directorate) (10 days)	10
11	RD Parade at New Delhi	35
12	Youth Exchange Programme (YEP at the International Level (In addition to the RD parade marks)	15
13	Any camp attended outside Goa (Group level)	5
14	Any camp attended outside Goa (Directorate level)	10
15	Any camp that is of Inter Group Competition (IGC)	15

(B) NSS :

S. No.	Nature & Level of participation	Entitlement marks / Semester
1	Regular participation in NSS (as in OA-XX.1 (IV) above)	10
2	NSS Special Camp (7 days)	5
3	National Integration Camp (6 days)	5
4	Pre-RD (10 days)	5
5	Adventure Camps (8 days)	5
6	National Youth Convention (6 days)	5
7	Best all-round NSS volunteer of the College for the year	5 (based on entire year)
8	Indira Gandhi Awardee	10
9	Participation at RD Camp (one month)	10
10	Participation at International Event such as International Youth exchange programme (6 Days)	10

OA-26.3.2 Award of Credits for Skill Enhancement Course (SEC) and Grades:

The marks awarded as shown above shall cumulate (after subtracting the marks utilized for passing, if any) till the end of semester II. If the candidate wishes to utilize these marks for claiming a Skill Enhancement Course (SEC) in Semester III, then she/he shall inform it in writing to the Principal of the College at the beginning of Semester III. The candidate shall be given credits in lieu of a regular SEC for NCC/NSS/Cultural activities/Sports at the end of Semester III by considering the marks accumulated till the end of semester III for the particular activity. These accumulated marks shall be used for calculating the grade as per OC-66.5.9. If the candidate wishes to claim the credits for Semester IV, she/he shall inform it in writing to the Principal of the College at the beginning of Semester IV. The candidate will be given credits in lieu of a regular SEC for NCC/NSS/Cultural activities/Sports at the end of Semester IV by considering the marks accumulated till the end of Semester IV for the particular activity. This option is available to B.Sc. [not for B.Sc. (Hons.) students]

during semesters V and VI also, following the same principle detailed above. However, they can exercise this option only once (i.e. Semester III/IV/V/VI). These accumulated marks shall be used for calculating the grade as per OC-66.5.9. For this purpose, any marks accumulated beyond 100 shall not be considered, nor carried forward. However marks obtained during subsequent Semesters shall accumulate.

If a candidate does not wish to claim Credits for her/his accumulated entitlement marks, the marks shall continue to accumulate till the end of Semester VI (either without utilizing or after partially being utilized). These cumulative marks shall be shown separately with a # mark in each Semester. At the time of candidate fulfilling the minimum credits for the programme these marks shall be converted into GPA and added to the CGPA to arrive at the FGPA using an appropriate conversion formula.

GOA UNIVERSITY
Taleigao Plateau, Goa

No.2/558/2018-Legal(Vol.XV)/3476

Date : 21st February, 2019

Sub : Part amendment to Ordinance OA-17 relating to minimum attendance for eligibility to appear for Examinations conducted by Goa University.

Sir/Madam,

I am forward herewith a copy of the part amendment to Ordinance OA-17 relating to minimum attendance for eligibility to appear for Examinations conducted by Goa University. This part amendment to Ordinance has come into effect from 12th February, 2019 the day on which it has received the approval of the Hon'ble Chancellor of Goa University under Statute SA-2(6) as amended. The part amendment to Ordinance was approved by the Academic Council in its meeting held on 15th November, 2018 and Executive Council in its meeting held on 10th December, 2018.

Yours sincerely,
(M. Shreedhara)
Officiating Registrar

Goa University
Taleigao, Plateau Goa.

GU/Academic(Colg.)/Refund of Fees/2020-21/61

Date: 11.01.2021

In accordance with the Special Ordinance OS-1 and in partial modification to this office circular vide no. GU/36/Acad-PG/Refund of Fees/2017/1322/446 dated 17.05.2017, it has been decided to refund the entire fees paid by the students of General Education UG Programmes who withdrawn/cancel/transfer their admission for the Academic Year 2020-21 except the Online Application/Goa University Registration Fee.

The Principals of affiliated Colleges offering the above programmes are requested to take note of the above while processing request of students for refund of fees.

(M. Shreedhara)
Officiating Registrar

Ordinance relating to minimum attendance for eligibility to appear for Examinations conducted by Goa University.

OA-17.1 To ensure regular attendance during every form of interactive instruction pertaining to the teaching of all Undergraduate and Post Graduate Programmes offered by Goa University.

OA-17.2 General

- (i) No change
- (ii) The teacher(s) concerned shall engage not less than 90% of the actual number of lectures/practicals prescribed for the particular paper/course in the syllabus. The Principal or Dean of the College/Head of the PG Department shall ensure that the teachers in the College/Department actually engage the required lectures/practicals as mentioned above. [Note: "Course" refers to Laboratory Course/Optional Course/Compulsory Course or other similar instructional Courses]. The Principal/Head of the Department may permit faculty members to engage the classes outside usual class timetable to enable them to complete the minimum prescribed number of classes.
- (iii) Deleted

OA-17.3 Attendance and eligibility to appear for Examinations

- (i) The attendance shall be taken by the teacher for each lecture/tutorial/practical or any other component of teaching separately. He shall maintain such a paper/course-wise attendance record, preferably online.
- (ii) Attendance shall be taken on a day to day basis for all the students and shall be cumulative of all the months of the Semester/Term/Year (in case of annual examination), as the case may be, for deciding the eligibility to appear for the respective examination. The statement of the cumulative attendance shall be prepared paper/course-wise and the same shall be displayed on the Notice Board on a monthly basis. Where students have online access to attendance records, a Notice directing students to check their records may be displayed on the Notice Board on a monthly basis. A copy of this statement shall be sent to the University as and when requested by the University authorities.

(iii) Deleted

- (iv) A student registered in a Semester / Term / Year, for any Programme (Degree or Diploma), shall ordinarily be required to have a minimum cumulative attendance of 75% of the total lectures and practicals engaged during that Semester/Term/Year and a minimum of 50% attendance of the total lectures and practicals engaged in any individual paper/course. In case of late admission on genuine grounds (to be decided by the Principal/Dean/Head of Department), attendance shall be considered from the date of admission to the programme.

In case the faculty is unable to engage the actual numbers of lectures/practicals prescribed for a particular paper/course due to any reason, all the students shall be given full attendance to that number of classes that could not be engaged by the faculty. (For example, if a faculty could engage only 55 lectures out of prescribed 60 lectures, each student shall be given attendance of additional 5 lectures in that paper/course and the same shall be counted for counting 75% attendance requirement). Under CBCS, a student whose attendance is less than 75% shall have the option of dropping a paper(s)/Course(s) in order to meet the minimum 75% attendance requirement.

Institutions may conduct remedial classes to those students whose attendance is below

75% to meet the requirement under this provision. However, such remedial classes cannot be conducted after the commencement of the Semester End Examinations for the respective Semester.

- (v) A student, not fulfilling the minimum attendance requirements mentioned above, shall not be eligible to appear for that Semester / Term / Annual Examination. Such student shall have to seek re-admission to the Course / Programme during the subsequent Academic Year / Term / Semester by paying the requisite fees. Such a student shall not be treated as a fresh applicant for admission if the re-admission is in the same Institution. Re-admission to professional colleges for the First Year of the programme shall be as per the admission rules of the programme. These students need not answer the eligibility test.
- (vi) No change
- (vii) In case a student desires to seek admission during the course of the Academic Year to a different institution for the same programme, her / his attendance shall be transferred.
- (viii) A student representing the Institution / University / State / Country in extracurricular activities such as NCC / NSS / Sports / Cultural events, on obtaining prior approval of the Principal / Dean / Head of Department, shall be marked "Present" for the lectures/practicals missed, provided such absence is supported by documentary evidence issued by the appropriate authority such as Commanding Officer of NCC, Director of Sports and Youth Affairs, Director / Asst. Director of Sports in Government / University or an authorized official of these and other similar bodies.
- (ix) Absence on medical grounds for more than four continuous working days is required to be supported with a Medical Certificate which should be submitted within seven days after rejoining the class.
Absence beyond 25% may be condoned on medical grounds.
Students participating in sports at the Inter-Collegiate Championship level may be given upto 15% relaxation in attendance.
Further, a student who participates in two or more Inter-Collegiate Championships may be given an additional 10% relaxation in attendance.
A student representing the University at Inter University Championships or the State at National level Championships or higher levels, may be given relaxation upto 50% in attendance.
However, the maximum relaxation permissible to a student on all accounts shall not be more than 50%.
- (x) Any case not covered under the above clauses but recommended by the Principal / Dean / Head of the Department to be condoned, shall be referred to a Committee consisting of (i) Vice Chancellor (Chairperson), (ii) Registrar and (iii) Principal of the Institutions / Dean of the College / Head of the Department concerned, as members.
- (xi) For Programmes that are governed by the regulations of Central governing / regulatory bodies, the norms prescribed by the respective bodies as amended from time to time shall apply.
- (xii) A student, who has any grievance about the attendance record, may bring the same to the notice of the Principal / Dean / Head of the Department, in writing, within three days from the date of display of the attendance on the Notice Board / Notice regarding checking of attendance online. The Principal / Dean / Head of the Department, on receipt of such a complaint, shall verify the accuracy of the attendance records and allow the aggrieved student to inspect the records, if necessary, and shall dispose off the complaint preferably within a period of seven days.

GOA UNIVERSITY
Taleigao Plateau, Goa

No.2/558/2018-Legal(Vol.XV)/3477

Date: 21st February, 2019

Sub : Part amendment to Ordinance OB-26 relating to Common Ordinance governing the Post Graduate Diploma Post Graduate Diploma and Certificate Courses in specialized fields / areas / subjects offered at the Post-Graduate teaching Departments and at affiliated college / recognized institutions of Goa University.

Sir/Madam,

I am to forward herewith a copy of the part amendment to Ordinance OB-26 relating to Common Ordinance governing the Past Graduate Diploma, advanced Post Graduate Diploma and Certificate Courses in specialized fields/areas/subjects offered at the Post-Graduate teaching amendment to Ordinance has come into effect from 12th February, 2019 the day on which it has received the approval of the Hon'ble Chancellor of Goa University under Statute SA-2(6) as amended. The part amendment to Ordinance was approved by the Academic Council in its meeting held on 15th November, 2018 and Executive Council in its meeting held on 10th December, 2018.

Yours sincerely,
(M. Shreedhara)
Officiating Registrar

Part Amendment to Ordinance OB-26 relating to Common Ordinance governing the Post Graduate Diploma, advanced Post Graduate Diploma and Certificate Courses in specialized fields/areas/subjects offered at the Post-Graduate teaching Departments and at affiliated colleges / recognized institutions of Goa University.

OB. 26.5 (effective from 12.02.2019) Courses / Papers:

Ordinarily a Diploma Programme / Course shall consist of eight courses/papers with four courses / papers per semester. Where the Programme is a four-semester duration, it shall consist of sixteen courses / papers with four courses / papers per semester. Each courses / paper shall have a minimum of 50 hours of instruction / teaching hereafter called Contact Hours (CH). For certificate courses there shall be four theory papers or two theory and two practical papers. And in lieu of one of the theory papers in case of the former or a practical paper in case of the latter a dissertation / project could be offered.

The instructional scheme for the programmes shall be based on a system of integrated units called courses / papers, which may be divided as follows:

Normally there shall be three types of courses / papers for the programme unless otherwise specified

- (a) Compulsory Courses / Papers : Total four in number or a programme and shall be compulsory for all the students in the given programme.
- (b) Optional Course / Papers : Total four in number or as specifies in a programme and shall be opted for by the students in the given programme. A student may be permitted to opt for not more than one Optional Course / paper from other programmes of the Departments / Institutions programme for which the candidate is registered and is approved by the Board of Studies in the subject to the concerned programme. One optional paper / course may be offered in the form of Project Work, if provided for in the specific diploma programme.

- (c) For certificate courses three theory papers shall be compulsory and the student shall have option for another optional theory paper or a dissertation / project in lieu of it or two theory and two practical papers and in lieu of one of the practical papers a dissertation / project could be offered or as specified for the specific programme from time to time.
- (d) Dissertation : This shall be compulsory for all the students of APGD Programme but may, be optional for other programmes. The modalities governing the preparation and submission of the dissertation shall be announced separately.

GOA UNIVERSITY
Taleigao Plateau, Goa

No.2/558/2018-Legal(Vol.XV)/3478

Date: 21st February, 2019

Sub : Part amendment to Ordinance OC-34A relating to the integrated Five Year Double Degree Programme in Law Bachelor of Arts and Bachelor of Laws (B.A. LL.B.) and / or Bachelor of Commerce and Bachelor of Laws (B.Com LL. B).

Sir/Madam,

I am to forward herewith a copy of the Part amendment to Ordinance OC-34 A relating to the integrated Five Year Double Degree Programme in Law Bachelor of Arts and Bachelor of Laws (B.A. LL. B) and /or Bachelor of Commerce and Bachelor of Laws (B.Com. LL.B). This part amendment to Ordinance has come into effect from 12th February, 2019 the day on which it has received the approval of the Hon'ble Chancellor of Goa University under Statute SA-2(6) as amended. The part amendment to Ordinance was approved by the Academic Council in its meeting held on 15th November, 2018 and Executive Council in its meeting held on 10th December, 2018.

Yours sincerely,
(M. Shreedhara)
Officiating Registrar

Part Amendment to Ordinance OC-34A Ordinance relating to the integrated Five Year Double Degree Programme in Law Bachelor of Arts and Bachelor of Laws (B.A.LL.B.) and / or Bachelor of Commerce and Bachelor of Laws (B.Com. LL.B).

OC-34A.1.3(ii) ELIGIBILITY FOR ADMISSION TO SECOND YEAR OF B.A. LL.B. and / or B.Com. LL.B.

Candidates who are eligible to appear for Semesters I and Semester II Examinations, shall be eligible for admission to Second Year B.A. LL.B. and/or B.Com. LL.B. irrespective of backlogs in Semester I and II.

OC-34A.1.3(iii) ELIGIBILITY FOR ADMISSION TO THIRD YEAR OF B.A. LL.B. and / or B.Com. LL.B.

Only those candidates, who have passed Semesters I and II, and are eligible to appear for Semesters III and Semester IV Examinations and have not more than five papers as backlog from Semesters III and IV taken together, shall be considered eligible for admission to the Third Year B.A. LL.B. and / or B.Com. LL.B.

OC-34A.1.3(iv) ELIGIBILITY FOR ADMISSION TO FOURTH YEAR OF B.A. LL.B. and / or B.Com. LL.B.

Only those candidates, who have passed Semesters I, II, III and IV, and are eligible to appear for Semesters V and Semester VI Examinations and have not more than five papers as backlog from Semesters V and VI taken together, shall be considered eligible for admission to the Fourth Year B.A. LL.B. and / or B.Com LL.B.

OC-34A.1.3(v) ELIGIBILITY FOR ADMISSION TO FIFTH YEAR OF B.A. LL.B. and / or B.Com. LL.B.

Only those candidates, who have passed Semesters I, II, III, IV, V and VI examinations, and are eligible to appear for Semesters VII and Semester VIII Examinations and have not more than five papers as backlog in Semesters VII and VIII taken together, shall be considered eligible for admission to the Fifth year B.A. LL.B. and / or B.Com. LL.B.

PRESS INFORMATION BUREAU

GOVERNMENT OF INDIA

MHRD running various schemes to boost educational development fo economically backward classes in the country

New Delhi, 07th February, 2019

Ministry of Human Resource Development is implementing following schemes for the Economically Backward Class students.

1. Central Sector Scheme of Scholarship for College and University Students (CSSS)

Under this scheme, scholarship is provided to the eligible meritorious students having family income less than Rs.8.0 lakhs per annum, for pursuing higher studies. The amount of scholarship is Rs.10,000/- per annum for the first three years and Rs.20,000/- per annum for the fourth and fifth year.

2. Special Scholarship Scheme for Jammu & Kashmir (SSS for J&K)

Scholarship is provided to the eligible students from the State of Jammu & Kashmir, having family income less than Rs.8.0 lakhs per annum, to pursue higher studies outside the State of J&K. An amount to the tune of Rs.1.30 lakhs to Rs.4.00 lakhs per annum is provided.

The budget head for both the schemes indicated at (i) & (ii) above is common. BE for the Financial Year 2018-19 is Rs.339 Crore. Out of this, Rs.139 Crore is allocated for Central Sector Scheme for College and University Students and Rs.200 Crore is for Special Scholarship Scheme for Jammu & Kashmir.

3. Central Sector Interest Subsidy Scheme (CSIS)

Under this Scheme, full interest subsidy is provided during the moratorium period (course period plus one year), on the educational loan up to Rs.7.5 lakh, taken by the students having annual parental income up to Rs.4.5 lakh. The BE for the Financial Year is Rs.2150 Crore.

4. Fees Waiving in IITs

For IITs, from the academic year 2016-17, following provisions were made for protecting the interest of the socially and economically backward students while making the payment of tuition fee.

- a) The SC / ST / PH students shall get complete fee waiver.
- b) The most economically backward students (whose family income is less than Rs.1 lakh per annum) shall get full remission of the fee.
- c) The other economically backward students (whose family income is between Rs.1 lakh to Rs.5 lakh per annum) shall get remission of 2/3rd of the fee.
- d) All students shall have access to interest free loan under the Vidyalaxmi scheme for the total portion of the tuition fee payable.

Under the Vidyalaxmi Scheme, Interest subvention on the education loans for all students admitted for undergraduate and the five year integrated degree programmes is provided.

For advancement of Economically Weaker Sections of the society, and as per the Constitution 103rd Amendment Act 2019, Government has issued orders providing 10 percent reservation to EWS categories in admission to educational institutions. This reservation for EWS categories would be provided without disturbing the existing entitlements for SC/ST and OBC categories.

Beside these schemes, (i) Remedial Coaching for SC/ST/OBC (Non-Creamy Layer) & Minority Community Students, (ii) Coaching for NET/SET for SC/ST/OBC (Non-Creamy Layer) & Minority Community Students and (iii) Coaching Classes for Entry into services for SC/.ST/OBC (Non-Creamy Layer) & Minority Community Students are also being given.

The payment for the above mentioned schemes are processed online through PFMS and scholarship / interest subsidy is released through Direct Benefit Transfer (DBT) mode.

This information was given by the Minister of State (HRD), Dr. Satya Pal Singh today in a written reply to a Rajya Sabha question.

GOA UNIVERSITY
Taleigao Plateau, Goa

GU/Acad(Colg)/Acad.Term/GE/2021-22/123

Date : 9th Aug, 2021

CIRCULAR

Deans of Schools / Heads of University Teaching Departments / Principals / Deans of affiliated colleges are hereby informed that in view of the ongoing lockdown to combat the COVID-19, it has been decided to revise the academic terms for all Programmes offered at the University and affiliated colleges for the current academic year 2021-22 as follows:

Summer Vacation	01.07.2022 to 08.08.2022
First Term Commencement	01.09.2021 to 10.01.2022
Commencement of Examinations	14.01.2021 onwards
Second Term Commencement	14.02.2022 to 06.06.2022
Commencement of Examinations	11.06.2022 onwards
Commencement of Academic Year	2022-23 09.08.2022

It is further informed that in view of the prevailing situation, as decided during the meeting held with the Deans, Vice-Deans, Heads of University Teaching Departments and the Principals of the affiliated Colleges on 15th March, 2020, the attendance requirement of students for eligibility to answer the examinations is not to be insisted upon.

Deans of Schools / Heads of University Teaching Departments / Principals / Deans of affiliated college are requested to bring the contents of this circular to the notice of all concerned.

Dr. Radhika S. Nayak
Offg. Registrar

GOA UNIVERSITY
Taleigao Plateau, Goa

GU/130/Acad-PG/Refund-of-fees/327

Date : 26/11/2019

CIRCULAR

in supersession to Circular No. GU/36/Acad-PG/Refund-of-Fees/2017/1322/146 dated 17/05/2017, Rules relating to refund of tuition and other fees are revised as follows:

- a) If a student chooses to withdraw from the programme of study in which he / she enrolled, the following five-tier system shall be followed for the refund of fees remitted by him/her.

Sr. No.	Point of time when notice of withdrawal of admission is served in the College / University	% of refund of
1.	15 days or more before the formally notified last date of admission	100%
2.	Less than 15 days before the formally notified last date of admission	90%
3.	15 days or less after the formally notified last date of admission	80%
4.	More than 15 days but less than 30 days after formally notified last date of admission.	50%
5.	More than 30 days after formally notified last date of admission	00%

* (Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

- b) Caution Deposit and Security Deposit shall be refunded in full.

- c) In case of (1) in the table above, 5% of the paid by the student subject to a maximum of Rs. 5000/- shall be deducted as processing charges from the refundable amount.
- d) Fees shall be refunded to an eligible student within fifteen days from the date of receiving a written application from him/ her in this regard.
- e) The fees of students who have already been admitted to a programme of the University and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and claim the refund of fees paid earlier in which case no administrative charges shall be deducted from fees paid earlier by the student.
However, if the fees payable for both the programme are the same, the fees paid earlier shall be transferred to the final programme where admission is sought.
- f) All other cases of the refund of the fee will be decided on case to case bases on its merit.

(Prof. Y. V. Reddy)
Registrar

OS-1 Special Ordinance relating to the conduct of Academic Programmes during the COVID-19 pandemic.

Preamble: The unprecedented situation due to the outbreak of COVID-19 pandemic has affected every sphere of life and the education system is no exception. The lockdown is continuing throughout the country although some relaxations are available for certain areas including Goa. Due to this, the classroom teaching and research has abruptly stopped, and Intra-Semester Assessments (ISA)/Internal Assessment (IA) and scheduled Semester End examinations (SEE)/Semester End Assessment (SEA) could not be conducted as per the schedule. "UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown", issued on 29th April, 2020 prescribes various options. The present Special Ordinance has been framed taking into consideration the norms for prevention of the spread of COVID-19 infections, the status of COVID-19 in Goa, the available infrastructure for conduct of academic programmes and examinations, and the UGC Guidelines.

OS-1.1 General

- a. All provisions of the present Ordinance shall temporarily supersede the relevant provisions of other Ordinances that govern the Academic Programmes of the University, Academic Terms and Conduct of Examinations including question paper setting, types and modes of examinations, assessment/evaluation, and any such other that are specifically dealt herein.
- b. The present Ordinance shall be retroactive and operational from the date of suspension of classes i.e. from 15th March 2020, and shall continue in force therein until repealed by the Chancellor of Goa University on the advice of Executive Council.
- c. In the event of any exigency, the Vice-Chancellor shall have the power to change academic terms, modes of teaching and examinations and assessment/evaluation, after due consultation with the concerned Deans of Faculties/ Deans and Vice-Deans of Schools /Heads of University Departments/Principals of Affiliated Colleges/Officers of the University.
- d. All the decisions taken under the present Ordinance shall be communicated to the concerned School/ University Departments and Affiliated Colleges.

OS-1.2 Academic Calendar/Terms

The rescheduled Academic Calendar/Terms, as per the Provisions of this Ordinance, shall be notified by the University from time to time.

OS-1.3 Attendance and detention

- a. The minimum requirement of attendance shall not be applicable as an eligibility criterion to

appear for the examinations.

- b. No student appearing for an examination during the continuation of this Ordinance shall be detained from moving to the next semester. However, such students shall have to clear the examination for the course/s in which he/ she has failed, whenever the examination is held next.

OS-1.4 Internal Assessments (IA) / Intra Semester Assessments (ISA)

Programme-specific Guidelines regarding conduct of IA/ISA shall be notified by the University.

OS-1.5 Semester End Examination (SEE)/Semester End Assessment (SEA)

OS-1.5.1 Paper setting

- a. Question Papers for the Regular/Repeat Examinations shall be set by the respective teacher teaching the Paper/Course except in the cases where programme specific guidelines are issued by the University.
- b. The Deans/Heads of University Departments/Principals of affiliated Colleges shall appoint the paper setter if:
 - i. The course is being taught/has been taught by more than one teacher.
 - ii. The teacher/s who had taught the course is/are no longer associated with the School/University Department/College.
- c. The teachers teaching a subject on lecture/contract basis will also be eligible to set the concerned paper.
- d. Syllabus for the on-going semester shall be as per the programme specific guidelines issued by the University.
- e. The duration of examinations shall not exceed two hours.
- f. The change in the question paper pattern due to the reduction of maximum duration of examination shall be issued by the University.

OS-1.5.2 Examination Timetable

The time tables of all Regular and Repeat/Backlog/Supplementary Examinations of each Programme shall be notified by the University/Colleges, as the case may be.

Examination timings shall be staggered to maintain social distancing.

OS-1.5.3 Conduct of SEE/SEA

- a. All the Semester End/Final examinations including the Repeat/Backlog/ Supplementary Examinations shall be conducted by the respective Schools/ University Departments/Affiliated Colleges.
- b. Subsequent Repeat Examinations for the Regular batch of students shall continue to be conducted by the respective Schools/University Departments/Affiliated Colleges until the expiry of double the duration.
- c. Programme specific guidelines including conduct of examinations as per the Provisions of this Special Ordinance shall be issued by the University.
- d. Practical examinations:
 - i. All the practical examinations shall be conducted by the respective Schools/ University Departments/Affiliated Colleges as per the programme specific guidelines issued by the University.
 - ii. Subsequent Repeat /backlog Practical Examinations for the Regular batch of students shall be conducted by the same mode as the previous examination until the expiry of double the duration.
- e. Special examination:
Students who are unable to appear for an examination due to their absence from Goa will

be allowed to appear for a Special Examination upon their return to Goa.

f. Internship:

All internship requirements will either be replaced with other academic requirements or postponed until feasible, as specified by the University on a Programme-specific basis. Where the declaration of the final result is dependent upon an internship requirement, the student will have to complete the alternate academic requirement that is specified for the same.

OS-1.5.4 Evaluation

- a. The teacher who sets the question paper shall evaluate the answer books. However, in case of a large number of students in a college, all the teachers who taught the course shall evaluate the answer books.
- b. In case of non-availability of the paper setter to evaluate the answer books due to unforeseen circumstances, Dean/Principal/HOD shall appoint another teacher as examiner.
- c. Any existing provisions relating to double evaluation, revaluation or challenge evaluation shall not be applicable for examinations conducted under this Special Ordinance. However, students shall be eligible to apply for general/personal verification of marks.

OS-1.5.5 Dissertations and projects

- a. The Principals of Affiliated Colleges shall decide the schedule and mode of viva-voce examination in order to assess projects.
- b. Programme-specific guidelines with regard to submission of dissertation (hard copy/softcopy) and mode of presentation/viva-voce shall be notified by the University.

OS-1.6 Result declaration

The Schools/University Departments/Colleges shall submit the marks to the Examination Division of the University or upload the marks of the examination on the GUMS, as applicable. The results shall be declared by the University.

OS-1.7 Improvement of grade

As a special provision for the examinations of the courses taught during the Semester overlapping with COVID-19 pandemic, students are permitted to appear for the improvement of the grade in the succeeding semester/year or through supplementary examinations. For this purpose, the syllabus considered for the examination during ensuing Semester End examination shall be considered. Colleges shall conduct the examination as per this Special Ordinance.

OS-1.8 Award of Gold Medals/Scholarships/Prizes

The performance of candidates in the Examinations held under the provisions of this Special Ordinance shall not be considered for the award of Gold medals, Scholarships and prizes.

OS-1.9 Grievances

The University/Affiliated Colleges shall set up a Student Grievance Cell to resolve all academic and examination related grievances arising during the operation of this Special Ordinance.

The Vice-Chancellor shall nominate a member in the College Grievance Cell from the panel of three names submitted by the respective Principals of the Colleges.

OS-1.10 M.Phil. and Ph.D. programmes

Superseding the existing provisions for conduct of viva-voce examination, Pre-synopsis Presentation, Faculty Research Committee (FRC) meeting, Departmental Research Committee (DRC) meeting and maximum duration for submission of thesis under various ordinances such as OB-9A, OA-19 and OA-19A, the following provisions shall apply:

- i. Viva-voce examination shall be conducted through any online meeting platforms such as Google Meet, Skype, etc. However, the regular procedure of inviting faculty members, researchers, students, and such other modalities shall continue in letter and spirit. All other provisions, including submission of reports, etc. shall remain as per existing ordinances. The viva-voce examination proceedings shall be recorded and submitted to the Controller of Examinations along with other submissions.
- ii. The FRC, DRC and Pre-synopsis Presentations shall be conducted through online meeting platforms.
- iii. All registered M.Phil./Ph.D. candidates shall be eligible for six extra months to complete their dissertation/thesis.

OS-1.11 Validation of Guidelines, Circulars and Notifications

All the Guidelines, Circulars and Notifications issued by the University from 15th March, 2020 till the date of notification of this Special Ordinance, with regard to Academic Calendar/Terms and Examinations, shall be deemed to be issued under this Ordinance.

OS-1.12 Removal of Difficulties

Any difficulty arising in giving effect to the provisions of this Special Ordinance shall be referred to the Committee constituted for the purpose by the Vice-Chancellor.

**Goa University
Taleigao Plateau-Goa. 403206.**

GU/Acad-PG/Circular/2018-19/648

Date: 17.05.2018

CIRCULAR

Based on the decision of the Academic Council in its meeting held on 4th and 13th September 2017, students admitted to B.A/B.Sc./B.Com. Programmes conducted under Ordinance OC-45 and who have not completed their passed Semesters I to IV have been permitted to join the Semester V during the Academic Year 2018-19.

Consequently, to accommodate the increase in the number of students seeking admission to semester V during the ensuing academic year 2018-19 the following has been approved by the Academic Council in its meeting held on 11th May 2018 as a one time measure:

1. For Programmes conducted under Ordinance OC-45, the Project work shall be assigned to a group of 5 to 8 students with a remission of one and half hour per Project. The maximum remission in workload shall be restricted to three hours per teacher for two or more Projects.
2. Colleges are permitted to admit up to 80 students per division for TY during 2018-19 as a onetime measure.
3. For starting an additional division at TY, the prescribed procedure for affiliation will need to be followed.

Principals of affiliated colleges offering programmes under Ordinance OC-45 are requested to take note of the above for implementation.

(Prof. Y.V. Reddy)
REGISTRAR

INTERNATIONAL STUDENTS ADMISSION

For the past few years Rosary College has become the much sought after destination for International students wishing to pursue further studies in India. The academic facilities and the experienced teaching-learning facilities combined with a homely, friendly and supportive environment provided by the college proves to be attractive for students from all around the globe.

Currently 06 international students from Afghanistan, Maldives, Zimbabwe, Lesotho and Kenya are pursuing their studies at Rosary College.

BACHELOR OF COMMERCE

The Bachelor of Commerce Programme is designed to equip students with an in-depth understanding and a working knowledge of the various disciplines of Commerce, Accounting and Finance as well as Management Studies. The programme encompasses core courses of Commerce like Accountancy, Costing and Management. To strike a balance between these are courses from other subjects like Law, Marketing, E-Accounting, Banking, Advertising, Business Communication and Economics.

The Bachelor of Commerce Programme equips the students with the competence to succeed in the rapidly changing global economy.

Students of the College have access throughout the year to the well stocked, well-equipped and computerized library, with computer networks and subscriptions to e-journals, e-books and e-newspapers.

The Department conducts field trips, excursions and other extra-curricular activities and even organizes a state level event 'Insignia' which contributes to the complete, all round development of its students.

From the academic year 2017-18, as per the new guidelines of Goa University the College is following the Choice Based Credit System (CBCS) for the Commerce Programme. In the first 2 years (4 Semesters) common papers are offered to all students. Selection / Placement for the Honours Programme will be done only at the Third Year level and the same will depend upon the academic performance of the students and the availability of seats. Titles of papers and selection of subjects will be done as per the Goa University guidelines and the decision of the Principal of the college.

COURSE STRUCTURE

FIRST YEAR

SEMESTER I

Code	Course Name	Credits
CC1	General Management	4
CC2	Financial Accounting	4
CC3	Micro Economics	4
CC4	Commercial Arithmetic I	4
AECC1	Spoken English	4
AECC2	Environmental Studies I	2
GE1	Computer Applications OR Geography OR Commerce : (<i>Any One</i>) i. Principles of Insurance ii. Marketing Management iii. Co-operative Management and Accounting iv. Management of Micro, Small and Medium Enterprises v. Banking I	4
Total		26

SEMESTER II

Code	Course Name	Credits
CC5	Introduction to Marketing	4
CC6	Financial Statement Analysis and Interpretation	4
CC7	Managerial Economics	4
CC8	Commercial Arithmetic II	4
AECC3	Business Communication	4
AECC4	Environmental Studies II	2
GE2	Computer Applications OR Geography OR Commerce : (<i>Any One</i>) i. Practice of Insurance ii. Service Management iii. Customer Relationship Management (CRM) iv. Production Management v. Banking II	4
Total		26

SECOND YEAR

SEMESTER III

Code	Course Name	Credits
CC9	Business Finance	4
CC10	Fundamentals of Cost Accounting	4
CC11	Entrepreneurship Development	4
SEC1	Business Laws OR Stress Management	4
GE3	Business Statistics OR Commerce : (<i>Any One</i>) i. Indian Capital Markets ii. Business Environment iii. Fundamentals of Rural Marketing iv. Retail Management	4
GE4	Economics of Resources	4
	Total	24

SEMESTER IV

Code	Course Name	Credits
CC12	Fundamentals of Investments	4
CC13	Income Tax	4
CC14	Accounting for Service Organizations	4
SEC2	Companies Act and IPR Laws OR Psychology and Life Adjustment	4
GE5	Business Statistics OR Commerce : (<i>Any One</i>) i. Financial Management ii. Event Management iii. E-Commerce & E-Accounting iv. Practices of Rural Marketing	4
GE6	Indian Economy	4
	Total	24

THIRD YEAR (HONOURS)

SEMESTER V

Code	Course Name	Credits
CC 15	Industrial Management	4
CC 16	Indian Monetary & Financial System	4
ACCOUNTING		
DSE 1	Accounting Major 1 - Income Tax, Service Tax and Goa Value Added Tax	4
DSE 2	Accounting Major 2 - Auditing	4
DSE 3	Accounting Major 3 - Government Accounting	4
DSE4	Accounting Major 4 - Financial Reporting	4
COST ACCOUNTING		
DSE1	Cost Accounting Major 1 - Cost Accounting I	4
DSE2	Cost Accounting Major 2 - Cost Accounting II	4
DSE3	Cost Accounting Major 3 - Techniques of Costing	4
DSE4	Cost Accounting Major 4 - Management Accounting	4
BUSINESS MANAGEMENT		
DSE1	Business Management Major 1 - International Marketing Management	4
DSE2	Business Management Major 2 - Retail Management Strategies	4
DSE3	Business Management Major 3 - Advertising Management	4
DSE4	Business Management Major 4 - Services Marketing II	4
Total		24

SEMESTER VI

Code	Course Name	Credits
CC 17	Human Resource Management	4
CC 18	International Economics	4
ACCOUNTING (ANY THREE PAPERS)		
DSE 5	Accounting Major 5 - Advanced Company Accounts	4
DSE 6	Accounting Major 6 - Accounting I	4
DSE 7	Accounting Major 7 - Accounting	4
DSE 8	Accounting Major 8 - Corporate Accounting and Tax Planning	4
COST AND MANAGEMENT ACCOUNTING (ANY THREE PAPERS)		
DSE5	Cost and Management Accounting Major 5 - Advanced Cost Accounting I	4
DSE6	Cost and Management Accounting Major 6 - Cost and Management Audit	4
DSE7	Cost and Management Accounting Major 7 - Advanced Cost Accounting II	4
DSE8	Cost and Management Accounting Major 8 - Advance Management Accounting	4
BUSINESS MANAGEMENT (ANY THREE PAPERS)		
DSE5	Business Management Major 5 - Financial Management II	4
DSE6	Business Management Major 6 - Strategic Management	4
DSE7	Business Management Major 7 - Supply Chain and Logistics Management	4
DSE8	Business Management Major 8 - Brand Management	4
DSE9	Project	4
Total		24

FEE STRUCTURE

All figures in Rupees^	FYBCom	SYBCom	TYBCom
Tuition Fees	1,530.00	1,530.00	1,530.00
Gymkhana Fees	420.00	210.00	210.00
Other Fees	420.00	210.00	210.00
Library Fees	470.00	470.00	470.00
University Registration	600.00	0.00	0.00
Examination Fees	2,610.00	2,380.00	0.00
Students' Aid Fund	130.00	130.00	130.00
Caution Deposit	70.00	0.00	0.00
Library Deposit	70.00	0.00	0.00
Graduation Day	0.00	0.00	900.00
Handbook/Ad.Form/Lib & ID Cards /Insurance/SMS Portal/MIS /Misc.	2,000.00	2,000.00	2,000.00
TOTAL	8,320.00	6,930.00	5,450.00

^ Fees shown are subject to change if revised by the Government of Goa or Goa University.

* TYBCom students will be required to pay the examination fees at the time of filling in of the University Exam Form.

S.Y.B.Com students taking E-Accounting for Semester IV will have to pay the computer lab fees of Rs. 2000.00.

- F.Y.B.Com Computer Applications Fees are Rs. 500/-

The allotment of the papers is subject to the availability of seats and performance of the student in the previous examination.

COURSE DURATION

The Bachelor of Commerce is a three year degree programme divided into six semesters, one year consists of two semesters.

DEGREE TO BE AWARDED

Upon successful completion of the programme, the degree of Bachelor of Commerce (B.Com. Hons.) will be conferred upon every candidate.

SCHEME OF EXAMINATION

- For FY/SY BCom as per Goa University Ordinance OC-66.5 - (Copy of the same is available in the Library. Kindly note that the same may change from time to time as per the decision of Goa University)

- For TYBCom

OC-45.4 Scheme of Examination (B.Com)

OC-45.4.1. There shall be two modes of evaluation of the academic performance of the students offering the B.A./B.Com/B.Sc. course, namely, the Intra-Semester Assessment (ISA) and the Semester End Examination (SEE), hereafter mentioned as ISA and SEE respectively, for convenience. A student shall be required to appear for ISA as well as SEE.

OC-45.4.2 (a) The ISA (Intra Semester Assessment) shall be conducted throughout a given Semester by using modes of evaluation such as classroom quiz, seminar/presentations objective/written tests, assignments, orals etc. Generally, ISA for a given paper shall be conducted by the teacher/s teaching that paper by adopting appropriate mode of assessment. ISA shall not be

conducted for the Practical component of a paper. (b) Marks for internal assessment shall be based on performance in the assessment for ISA. Students shall be assessed twice in ISA with two different modes of evaluations during a Semester. However, teacher(s) shall have option to assess more than twice in which case the marks scored in the best two shall be considered for allotting marks under ISA for the Semester. c) The ISA tests shall carry 20% of maximum marks allotted for the paper/course. The marks of ISA shall be communicated to the students within 1 week. (d) The conduct and assessment of the ISA component shall be completed before 30th October/December for odd Semester and before 31st March/May for even Semester. (e) A student shall be required to appear for a minimum of two ISAs of a paper in a given Semester. A student who fails to appear for ISAs due to a genuine reason shall be given additional ISA test(s) by the teacher. **A student who does not appear for a minimum of two ISA's of a paper shall not be eligible to answer SEE of that paper.**

OC45.4.3.(a) The SEE (Semester End Examination) shall be conducted at the conclusion of a given Semester. Semester End Examinations shall cover the course of studies prescribed for the concerned/respective Semester.

(b) A candidate shall be considered to have successfully fulfilled the requirements of a Semester and deemed eligible to appear for the Semester End Examination provided he/she fulfils the minimum attendance requirements (75%) as per the relevant rules of the University. A candidate, failing to fulfil these conditions, shall have to repeat the Semester.

FACULTY 2020-21

DEPARTMENT OF COMMERCE

Dr. Helic M. Barretto, Acting Principal and Department Head

Dr. Juao Costa, Professor

Mr. Jim Barreto, Assoc. Prof.

Mr. Robert Fernandes, Asst. Prof.

Ms. Charmaine D'Souza, Assoc. Prof.

Ms. Shilpa Korde, Asst. Prof.

Ms. Seema Bhende, Asst. Prof.

Ms. Jyoti Naik, Asst. Prof.

Ms. Deepa Dhumatkar, Asst. Prof.

Ms. Shelley Mendes, Asst. Prof.

Ms. Lorraine R. Gomes, Asst. Prof.

Ms. Ancy Gonsalves, Asst. Prof.

Mr. Moses P. Fernandes, Asst. Prof.

Ms. Maria Sancha Ema De A. Pereira, Asst. Prof.

Mr. Mohan R. Undakoti, Asst. Prof.

Ms. Zamila Elisia Pacheco, Asst. Prof.

Ms. Lizanne Fernandes, Asst. Prof.

Mr. Jonlen de Sa, Asst. Prof.

Ms. Reia Derina Rebello, Asst. Prof.

Ms. Blanche V. Vaz, Asst. Prof.

DEPARTMENT OF MATHEMATICS

Dr. Aloysius Godinho, Asst. Prof. and Department In-charge

Dr. Ignatius Fernandes, Asst. Prof.

Ms. Santoshi S. Bukkam, Asst. Prof.

DEPARTMENT OF BUSINESS LAW

Ms. Sonia Kamat, Asst. Prof. and Department In-charge

Ms. De Monte Furtado Shirley Sadira, Asst. Prof.

DEPARTMENT OF INFORMATION TECHNOLOGY

Ms. Precy Coutinho, Assoc. Prof. and Department Head

Ms. Leona Dias, Asst. Prof.

BACHELOR OF ARTS

The Bachelor of Arts Programme is essentially inter-disciplinary in nature, with an orientation that aims at a dissemination of knowledge in the disciplines of Literature and Languages, Economics, History, Social Sciences and Media Studies. The Arts Programme fosters social and intellectual self-confidence in the students in a creative and stimulating environment and is committed to the achievement of academic and linguistic excellence, creativity and the holistic imparting of quality education which is reflected in the objectives of the various departments. Coupled with its multi-disciplinary background, the Bachelor of Arts Programme boasts of a highly diverse and experienced faculty that ensures an enriching academic environment. State-of-the-art facilities available include an excellent library, multimedia / language labs as well as a substantial collection of reference books and research journals aimed at nurturing and augmenting the creative faculties of the students.

From the academic year 2017-18, as per the new guidelines of Goa University the College is following the Choice Based Credit System (CBCS) for the Arts Programme. In the first 2 years (4 Semesters) common papers are offered to all students. Selection Placement for the Honours Programme will be done only at the Third Year level and the same will depend upon the academic performance of the students and the availability of seats. Titles of papers and selection of subjects will be done as per the Goa University guidelines and the decision of the Principal of the College.

COURSE STRUCTURE FIRST YEAR

SEMESTER I

Sr. No	Structure Code	Title of the Paper	Credits
1	ENG - CC1	Communicative English 1.1	6
2	ECO-DSC1A	Micro Economics Part 1	4
(any one)	SOC-DSC1A	Introduction to Sociology - I	
3	HIS-DSC1B	History of Goa from the earliest times upto 1961	4
(any one)	ENG-DSC1B	Introduction to Literature	
4	PSY-DSC1C	Fundamentals of Psychology	4
(any one)	KON-DSC1C	<i>Katha Sahitya: Siddhant Aani Aaswadan</i>	
5	EVS-AECC1A	Environmental Studies	4
(*)	KON-AECC1B	<i>Maukhik Konkani: Bhashik Kaushallyanchem Adhyayan</i>	
	ENG-AECC1C	English Communication	
6	GEOG-GE1A	Resource Geography of Goa	4
(any one)	ECOL-GE1B	Fundamentals of Ecology	
	PSY-GE1C	Child Psychology	
	C.APPL-GE1D	Computer Fundamentals & Emerging Technologies	
	TOTAL		26

SEMESTER II

Sr. No	Structure Code	Title of the Paper	Credits
1	ENG - CC2	Communicative English 1.2	6
2	ECO-DSC2A	Micro Economics Part II	4
(any one)	SOC-DSC2A	Introduction to Sociology II	
3	HIS-DSC2B	History of India from earliest time to 8th Century	4
(any one)	ENG-DSC2B	Indian Writing in English	
4	PSY-DSC2C	Fundamentals of Psychology	4
(any one)	KON-DSC2C	<i>Konkani Katha: Aaswadan Aani Nirmiti Abhyas</i>	
5	EVS-AECC2A	Environmental Studies	4
(*)	KON-AECC2B	<i>Maukhik Konkani: Bhashik Kaushallyanchem Adhyayan</i>	
	ENG-AECC2C	English Communication	
6	GEOG-GE2A	Geography of Resource Utilization in Goa	4
(any one)	ECOL-GE2B	Spatial and Functional Aspects of Ecology	
	PSY-GE2C	Psychology of Adolescence	
	C.APPL-GE2D	Cyber Space and Cyber Security	
	TOTAL		26

* Each student have to study EVS in either of the two semesters

SECOND YEAR

SEMESTER III

Sr. No	Structure Code	Title of the Paper	Credits
1	ENG-CC3A	Advanced Communicative English 2.1	4
(any one)	KON-CC3B	<i>Konkani Ekanki :Siddhant Aani Aswadan</i>	
	HIN-CC3C	<i>Hindi Sahitya ki Vivid Vidhaye</i>	
2	ECO-DSC3A	Macro Economics I	4
(any one)	SOC-DSC3A	Society in India	
3	HIS-DSC3B	History of Medieval India (9th to 18th C)	4
(any one)	ENG-DSC3B	British Poetry & Drama: 14th to 17th Centuries	
4	PSY-DSC3C	Social Psychology I	4
(any one)	KON-DSC3C	<i>Konkani Kavita : Siddhant Aani Rasaswad</i>	
5	GEOG-SEC1A	Travel and Tourism Operation in Geography	4
(any one)	HIS-SEC1B	Introduction to Museology	
	PSY-SEC1C	Stress Management	
	ENG-SEC1D	Soft Skills	
	KON-SEC1E	<i>Film Aaswadan</i>	
	SOC – SEC1F	Social Skills and Etiquettes	
6	GEOG-GE3A	Fundamentals of Population Geography	4
(any one)	HIS-GE3B	History of Human Civilization	
	PSY-GE3C	Psychology of Gender and Identity	
	ENG-GE3D	Literature of the Indian Diaspora	
	ECO-GE3E	Demography & Population Studies I	
		TOTAL	24

SEMESTER IV

Sr. No	Structure Code	Title of the Paper	Credits
1	ENG-CC4A	Advanced Communicative English 2.2	4
(any one)	KON-CC4B	<i>Konkani Rangmachi :Tiatr</i>	
	HIN-CC4C	<i>Hindi Sahitya Avem Cinema</i>	
2	ECO-DSC4A	Macro Economics II	4
(any one)	SOC-DSC4A	Society & Culture in Goa	
3	HIS-DSC4B	Social Formations and Cultural Patterns of the Medieval World	4
(any one)	ENG-DSC4B	British Poetry and Drama: 17th & 18th Centuries	
4	PSY-DSC4C	Social Psychology II	4
(any one)	KON-DSC4C	<i>Konkani Rangmachi :Natak</i>	
5	GEOG-SEC2A	Applied Travel and Tourism Operation in Geography (Mini Prj)	4
(any one)	HIS-SEC2B	Feature Writing in History	
	PSY-SEC2C	Psychology & Life Adjustment	
	ENG-SEC2D	Media and Communication Skills	
	KON-SEC2E	<i>Film Nirmiti Parichay</i>	
	SOC-SEC2F	Corporate Interpersonal Skills	
6	GEOG-GE4A	Applications of Population Geography (Mini Project)	4
(any one)	HIS-GE4B	Indian Culture and Heritage	
	PSY-GE4C	Psychology and Media	
	ENG-GE4D	Partition Literature	
	ECO-GE4E	Demography & Population Studies II	
		TOTAL	24

THIRD YEAR (HONORS & GENERAL DEGREE)

SEMESTER V

DEPT.	Code	Title of the Paper	Credits
ECONOMICS	ECC105	Indian Economy I	4
	ECC107	Public Finance I	4
	ECC109	International Economics I	4
	ECD111	Growth and Development I	4
	ECD115	Environmental Economics I	4
	ECD119	Statistics and Econometrics I	4
	TOTAL		24
SOCIOLOGY	SOC105	Foundations of Sociological Thought	4
	SOC106	Sociology of Gender	4
	SOC107	Social Research Methods	4
	SOD101	Indian Society : Issues and Concerns	4
	SOD102	Rural Society in India	4
	SOD103	Sociology of Migration	4
	TOTAL		24
ENGLISH	ENC105	American Literature	4
	ENC106	Modern European Drama	4
	ENC107	British Romantic Literature	4
	END101	Literary Criticism	4
	END104	Culture Study through Film : India	4
	END106	Science Fiction and Detective Fiction	4
	TOTAL		24
HISTORY	HSC105	Indian National Movement (1857-1947)	4
	HSC106	History of Marathas	4
	HSC107	World Revolutions	4
	HSD101	History of Goa (From the Phase of Resistance to Statehood and Beyond)	4
	HSD103	Ancient Civilisations : Mesopotamia, Egypt, Greece and Rome	4
	HSD104	History of Modern China (1839-1976)	4
	TOTAL		24
PSYCHOLOGY	PSC105	Understanding Psychological Disorders	4
	PSC106	Psychological Testing	4
	PSC107	Positive Psychology	4
	PSD101	Statistics for Psychology	4
	PSD102	Health Psychology	4
	PSD104	Criminal Psychology	4
	TOTAL		24
KONKANI	KOC105	<i>Konkani Bhas Aani Sahityacho Itihas (10vya to 19 Vya Shenkdyameren)</i>	4
	KOC106	<i>Bharatiy Kavyashastr</i>	4
	KOC107	<i>Venchik Konkani Kadambarecho Abhyas</i>	4
	KOD101	<i>Prashasakiy Vevharantli Konkani OR</i>	4
	KOD107	<i>Konkani Annkar</i>	4
	KOD102	<i>Bhaasvidnyanachi Vallakh</i>	4
	KOD103	<i>Bakibab Borkar Hanchya Konkani Kavitancho Abhyas</i>	4
	TOTAL		24

SEMESTER VI			
DEPT.	Code	Title of the Paper	Credits
ECONOMICS	ECC106	Indian Economy II	4
	ECC108	Public Finance II	4
	ECC110	International Economics II	4
	ECD116	Environmental Economics II	4
	ECD120	Statistics and Econometrics II	4
	ECP	Project	4
	TOTAL		24
SOCIOLOGY	SOC108	Contemporary Sociological Theories	4
	SOC109	Urban Society in India	4
	SOC110	Environmental Issues in India	4
	SOD104	Sociology of Tribes	4
	SOD105	Sociology of Marginalised Groups	4
	SOP	Project	4
	TOTAL		24
ENGLISH	ENC108	Postcolonial Literature	4
	ENC109	Women's writing	4
	ENC110	British Literature : The Early 20th century	4
	END108	World Literatures	4
	END111	Literature and Cinema	4
	ENP	Project	4
	TOTAL		24
HISTORY	HSC108	India Since Independence (1947 - 2000)	4
	HSC109	History of Women's Movements	4
	HSC110	History of Modern Europe (1815-1945)	4
	HSD105	Contemporary World	4
	HSD107	History of USA (1861-1963)	4
	HSP	Project	4
	TOTAL		24
PSYCHOLOGY	PSC108	Human Resource Management	4
	PSC109	Psychological Research	4
	PSC110	Counseling Psychology	4
	PSD105	Developmental Psychology	4
	PSD106	Treatment of Psychological Disorders	4
	PSP	Project	4
	TOTAL		24
KONKANI	KOC108	<i>Aadhunik Konkani Sahityacho Itihaas</i> (20 vo Shenkdo te 2015 meren)	4
	KOC109	<i>Samiksha : Siddhant Aani Upayojan</i>	4
	KOC110	<i>Venchik Konkani Vyaktichitrannam</i>	4
	KOD105	<i>Konkani Bhashecho Vyakarannik Abhyas</i>	4
	KOD104	<i>Lok Vevharantli Konkani Bhas OR</i>	4
	KOD108	<i>Venchik Konkani Loknachatlya Geetancho Abhyas</i>	4
	KOP101	Project	4
	TOTAL		24

FEE STRUCTURE

All figures in Rupees^	FYBA	SYBA	TYBA
Tuition Fees	1,530.00	1,530.00	1,530.00
Gymkhana Fees	420.00	210.00	210.00
Other Fees	420.00	210.00	210.00
Library Fees	470.00	470.00	470.00
University Registration	600.00	0.00	0.00
Examination Fees	2,610.00	2,380.00	0.00
Students' Aid Fund	130.00	130.00	130.00
Caution Deposit	70.00	0.00	0.00
Library Deposit	70.00	0.00	0.00
Graduation Day	0.00	0.00	900.00
Handbook/Ad.Form/Lib & ID Cards /Insurance/			
SMS Portal/MIS/Misc.	2,000.00	2,000.00	2,000.00
TOTAL	8,320.00	6,930.00	5,450.00

^ Fees shown are subject to change if revised by the Government of Goa or Goa University.

- Psychology Fees of Rs. 240/- for FYBA & SYBA will be collected in the month of July.

* TYBA students will be required to pay the examination fees at the time of filling in of the University Exam Form.

COURSE DURATION

The Bachelor of Arts is a three year degree programme divided into six semesters, of which two semesters are completed every year.

DEGREE TO BE AWARDED

Upon successful completion of the programme, the degree of Bachelor of Arts (B.A. Hons.) will be conferred upon each candidate.

SCHEME OF EXAMINATION

- For FY/SYBA as per Goa University Ordinance OC-66.5 - *(Copy of the same is available in the Library. Kindly note that the same may change from time to time as per the decision of Goa University)*

- TYBA

OC-45.4 Scheme of Examination (B.A.)

OC-45.4.1. There shall be two modes of evaluation of the academic performance of the students offering the B.A./B.Com/B.Sc. course, namely, the Intra-Semester Assessment (ISA) and the Semester End Examination (SEE), hereafter mentioned as ISA and SEE respectively, for convenience. A student shall be required to appear for ISA as well as SEE.

OC-45.4.2 (a) The ISA (Intra-Semester Assessment) shall be conducted throughout a given Semester by using modes of evaluation such as classroom quiz, seminar/presentations objective/written tests, assignments, orals etc. Generally, ISA for a given paper shall be conducted by the teacher/s teaching that paper by adopting appropriate mode of assessment. ISA shall not be conducted for the Practical component of a paper.

(b) Marks for internal assessment shall be based on performance in the assessment for ISA. Students shall be assessed twice in ISA with two different

modes of evaluations during a Semester. However, teacher(s) shall have the option to assess more than twice in which case the marks scored in the best two shall be considered for allotting marks under ISA for the Semester.

- (c) The ISA tests shall carry 20% of maximum marks allotted for the paper/course. The marks of ISA shall be communicated to the students within 1 week.
- (d) The conduct and assessment of the ISA component shall be completed before 30th October/December for odd Semester and before 31st March/May for even Semester.
- (e) A student shall be required to appear for a minimum of two ISAs of a paper in a given Semester. A student who fails to appear for ISAs due to a genuine reason shall be given additional ISA test(s) by the teacher. **A student who does not appear for a minimum of two ISA's of a paper shall not be eligible to answer SEE of that paper.**

OC45.4.3.(a) The SEE (Semester End Examination) shall be conducted at the conclusion of a given Semester. Semester End Examinations shall cover the course of studies prescribed for the concerned/respective Semester.

- (b) **A candidate shall be considered to have successfully fulfilled the requirements of a Semester and deemed eligible to appear for the Semester End Examination provided he/she fulfils the minimum attendance requirements (75%) as per the relevant rules of the University. A candidate, failing to fulfil these conditions, shall have to repeat the Semester.**

FACULTY 2020-21

DEPARTMENT OF PSYCHOLOGY

Fr. Dr. Jeronimo D'Silva , Vice Principal and Department In-Charge

Ms. Tanya Marchon e Mascarenhas, Assoc. Prof.

Ms. Maria Muriel de Barros, Asst. Prof.

Ms. Maria Varisa Sequeira, Asst. Prof.

Ms. Sharon L. Alemao D'Costa, Asst. Prof.

DEPARTMENT OF ENGLISH

Ms. Anna Rodrigues, Assoc. Prof. and Department Head

Ms. Priya Carvalho e Viegas, Assoc. Prof.

Ms. Audrey Fernandes, Assoc. Prof.

Ms. Sasha Seone Pereira, Asst. Prof.

Ms. Salija M. Krishna, Asst. Prof.

Ms. Swati Jalgekar, Asst. Prof.

Ms. Kimberly L.C. Gomes, Asst. Prof.

DEPARTMENT OF GEOGRAPHY

Ms. Smita N. Fernandes, Assoc. Prof. and Department Head

Ms. Tanvi Deshpande, Asst. Prof.

Ms. Lerissa D'Costa, Asst. Prof.

DEPARTMENT OF KONKANI

Mr. Bhalchandra Gaonkar, Assoc. Prof. and Department Head

Mr. Denis Vaz, Asst. Prof.

Ms. Elvira Sequeira, Asst. Prof.

Ms. Supriya K. Kankonkar, Asst. Prof.

DEPARTMENT OF HINDI

Dr. Rupa Sujay Desai, Asst. Prof. and Department In-charge

DEPARTMENT OF SOCIOLOGY

Ms. Vanisha Fernandes, Asst. Prof. and Department In-charge

Ms. Raisa Cardozo, Asst. Prof.

Ms. Sangeeta R. Tate, Asst. Prof.

DEPARTMENT OF ECONOMICS

Ms. Sonia Vaz, Asst. Prof. and Department In-charge

Mr. John Xavier D'Souza, Asst. Prof.

Ms. Ivy Simoes, Asst. Prof.

Ms. Poorva Gude, Asst. Prof.

Ms. Anneliese Manuella D'Costa, Asst. Prof.

Ms. Vembly M. Colaco, Asst. Prof.

Ms. Neha Matker, Asst. Prof.

DEPARTMENT OF HISTORY

Ms. Alison Dias e Quadros, Asst. Prof. and Department In-charge

Dr. Rita Braganza, Assoc. Prof.

Ms. Fravina Rebello, Asst. Prof.

DEPARTMENT OF LIBRARY

Mr. Pranay Sawant Dessai

Ms. Sonia Pereira

SYSTEM ADMINISTRATORS

Ms. Pratiksha Surlakar, System Administrator

Mr. Mathias Pascoal Rodrigues, Laboratory Assistant

COUNSELORS

Ms. Kimberly Aplonia Fernandes

Ms. Kimberley Monteiro

DEPARTMENT OF PHYSICAL EDUCATION

Sports play an important role in the all-round development of an individual. It is true that in a healthy body resides a healthy mind. The Department of Physical Education wholeheartedly promotes sports among the students and staff. Students are encouraged to participate in various events organised by the college and Goa University. Students also represent Goa University at the State and National level.

The College is equipped with the infrastructure mentioned below:

- ❖ A spacious Gymkhana equipped with facilities for indoor games such as table-tennis, chess, judo, taekwondo, carom, etc.
- ❖ A weight-training room equipped with the latest equipment.
- ❖ The Rosary Educational Complex has a stadium and a playground which is used by the College for conducting outdoor games such as cricket, football, tennikoit, hand ball, athletics, volley-ball etc.
- ❖ Provision of cycling kit and bicycles for training and participating in state level cycling events.
- ❖ Yoga sessions are conducted in the Gymkhana by a qualified yoga instructor.

Recent Accolades:

- ❖ The College has been consistently performing well in the inter-collegiate sporting events organized by Goa University.
- ❖ During the academic years 2009-10, 2010-2011, 2011-12, 2013-14 and 2019-20 the college won the Sports Championship at the inter-collegiate sports events organized by Goa University. The College was once again awarded the title of Best College in Sports in Goa (Women) by Goa University in 2019-20.
- ❖ The college was awarded the Best College in Sports Award at the closing ceremony of the Silver Jubilee Year celebration of Goa University (2009-10).

DEPARTMENT OF PHYSICAL EDUCATION

Dr. Francis X. Lobo, Assoc. Prof.

Ms. Christie Dias, Instructor in Physical Education

ADMINISTRATION

AIDED ADMINISTRATIVE STAFF

Mr. Egidio de Sa, *Superintendent*

Ms. Iriane Leitao, *Headclerk*

Ms. Janet Pereira, *UDC*

Ms. Melba Fernandes, *UDC*

Ms. Maria D'Souza, *UDC*

Ms. Sibal Torquato, *LDC*

Mr. Caetano Rodrigues, *LDC*

Ms. Genevia Martins, *LDC*

Mr. Domnic Alston Lobo, *LDC*

MULTI-TASKING STAFF

Mr. Anthony Pires

Mr. Remete Colaco

Mr. Nazareth Colaco

Mr. Michael Carvalho

Mr. Francisco Xavier Dias

Mr. Lawrent Mascarenhas

Mr. Anthony Gomes

Ms. Jenifa Almeida

Mr. Roque Furtado

JANITORS

Ms. Cristalina Simoes

Ms. Antonetta Dias

Ms. Santana Colaco

Ms. Piedade Fernandes

Ms. Sebastina Carneiro

Ms. Nicael Fernandes

Ms. Socorrina Furtado

SECURITY GUARD

Mr. Bir Bhadur Khadka

Mr. Ekka Bhadur Oli

Mr. Sarju Singh

ANNUAL PLANNER

2021-2022

AUGUST		
1	Sun	
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	Independence Day
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

SEPTEMBER		
1	Wed	Commencement of Semester I/III/V
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	Ganesh Chaturthi (Ganesh Vacation -----)
11	Sat	Ganesh Chaturthi
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	International Webinar on 'Management of Forex' by Dept of Economics
29	Wed	
30	Thu	

OCTOBER		
1	Fri	State level poster competition on 'Elderly & Digital Inclusion' Dept of Sociology
2	Sat	Gandhi Jayanti
3	Sun	
4	Mon	Short Term Certificate Course 'Introduction-Commencement to Archaeology' Dept of History
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	
11	Mon	National Level Webinar./ World Mental Health Awareness Week Dept of Psychology 11 th to 16 th Oct)
12	Tue	Session in Association with Value Education Cell
13	Wed	Poster Presentation
14	Thu	Rangoli
15	Fri	Dussehra
16	Sat	Interaction with Students. / GS/CS/Sports Secretary Elections.
17	Sun	
18	Mon	
19	Tue	Id-e-Milad
20	Wed	
21	Thu	
22	Fri	
23	Sat	Inaugural Programme
24	Sun	
25	Mon	Singing Competition
26	Tue	
27	Wed	National Level Webinar on Academic Writing in Social Sciences for UG Students Dept of Sociology /ISA I (Sem I/III/V)
28	Thu	ISA I (Sem I/III/V)
29	Fri	ISA I (Sem I/III/V)
30	Sat	ISA I (Sem I/III/V)
31	Sun	

NOVEMBER		
1	Mon.	Diwali Break (01.11.2021 to 06.11.2021)
2	Tue.	
3	Wed.	
4	Thur.	Diwali
5	Fri.	
6	Sat.	
7	Sun.	
8	Mon.	
9	Tue.	National Level Webinar on Cyber Crime and Cyber Laws in India Dept of Sociology
10	Wed.	
11	Thur.	
12	Fri.	
13	Sat.	
14	Sun.	
15	Mon.	National Careers Day – Dept of Psychology (15 th to 19 th Oct)
16	Tue.	
17	Wed.	Feast of Our Lady of Rosary
18	Thur.	
19	Fri.	Monologue Competition
20	Sat.	
21	Sun.	
22	Mon.	Short Term Certificate Course – Cyber Law.
23	Tue.	ISA II (Sem I/III/V) 23 rd to 30 th Nov
24	Wed.	
25	Thur.	
26	Fri.	
27	Sat.	
28	Sun.	
29	Mon.	
30	Tue	

DECEMBER		
1	Wed	National Level Student Paper Presentation Webinar Dept of Sociology
2	Thu	
3	Fri	Feast of St. Francis Xavier
4	Sat	
5	Sun	
6	Mon	ISA III (Sem I/III/V) 6 th to 11 th Dec
7	Tue	
8	Wed	
9	Thu	Academic Research Publishing/Writing Webinar - Library
10	Fri	National Human Right Day
11	Sat	
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	Goa Liberation Day
20	Mon	
21	Tue	Christmas Star Competition
22	Wed	Crib & Carol Singing Competition
23	Thu	Rosary Family Day
24	Fri	Christmas Break (24 - 01 Jan.)
25	Sat	Christmas
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

JANUARY		
1	Sat.	End Christmas Break
2	Sun.	
3	Mon.	
4	Tue.	
5	Wed.	
6	Thur.	
7	Fri.	
8	Sat.	
9	Sun.	
10	Mon.	End of Semester I/III/V
11	Tue.	
12	Wed.	
13	Thu	
14	Fri	SEE Examination Sem I/III & V
15	Sat	
16	Sun	Feast of St. Joseph Vaz
17	Mon	
18	Tue	
19	Wed.	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	Republic Day
27	Thu	
28	Fri	
29	Sat	
30	Sun	
31	Mon	

FEBRUARY

1	Tue.	
2	Wed.	
3	Thur.	
4	Fri.	
5	Sat.	
6	Sun.	
7	Mon.	
8	Tue.	
9	Wed.	
10	Thur.	
11	Fri.	
12	Sat.	
13	Sun.	
14	Mon.	Commencement of Semester II/IV/VI
15	Tue.	
16	Wed.	
17	Thur.	
18	Fri.	
19	Sat.	
20	Sun.	
21	Mon.	
22	Tue.	
23	Wed.	
24	Thur.	
25	Fri	
26	Sat	
27	Sun	
28	Mon	

MARCH

1	Tue.	Short-Term Certificate Course
2	Wed.	
3	Thur.	
4	Fri.	
5	Sat.	
6	Sun.	
7	Mon.	
8	Tue.	Women's Day – Activities for Teachers and Students Dept of Sociology
9	Wed.	
10	Thur.	
11	Fri.	
12	Sat.	
13	Sun.	
14	Mon.	
15	Tue.	
16	Wed.	Solo Dance Competition
17	Thur.	
18	Fri.	
19	Sat.	
20	Sun.	
21	Mon.	
22	Tue.	
23	Wed.	Inter-Collegiate Economics Quiz – Dept of Economics
24	Thur.	
25	Fri.	
26	Sat.	
27	Sun.	
28	Mon.	Certificate Course Dept of Psychology
29	Tue.	ISA I (Sem II/IV/VI)
30	Wed	ISA I (Sem II/IV/VI)
31	Thur.	ISA I (Sem II/IV/VI)
APRIL		

1	Fri.	
2	Sat.	
3	Sun.	
4	Mon.	
5	Tue.	
6	Wed.	
7	Thur.	
8	Fri.	
9	Sat.	
10	Sun.	
11	Mon.	
12	Tue.	
13	Wed.	
14	Thur.	
15	Fri.	
16	Sat.	
17	Sun.	
18	Mon.	
19	Tue.	Observing Ambedkar Jayanti Dept of Sociology
20	Wed.	
21	Thur.	
22	Fri.	'Know your Economy'-National Level Economics Quiz – Dept of Economics
23	Sat.	
24	Sun.	
25	Mon.	ISA II (Sem II/IV/VI) 25 th to 30 th April
26	Tue.	
27	Wed.	
28	Thur.	Founders Day
29	Fri.	
30	Sat.	

MAY

1	Sun.	May Day
2	Mon.	
3	Tue.	
4	Wed.	
5	Thur.	
6	Fri.	
7	Sat.	
8	Sun.	
9	Mon.	ISA III (Sem II/IV/VI) 9 th to 14 th May
10	Tue.	
11	Wed.	
12	Thur.	
13	Fri.	
14	Sat.	
15	Sun.	
16	Mon.	
17	Tue.	
18	Wed.	
19	Thur.	
20	Fri.	
21	Sat.	
22	Sun.	
23	Mon.	
24	Tue.	
25	Wed.	
26	Thur.	
27	Fri.	Farewell
28	Sat.	
29	Sun.	
30	Mon.	
31	Tue	Graduation Day
JUNE		

1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	End of Semester II/IV/VI
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	SEE Examination Sem II/IV/VI
12	Sun	
13	Mon	
14	Tue	
15	Wed	-
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	

JULY

1	Fri.	Summer Break
2	Sat.	
3	Sun.	
4	Mon.	
5	Tue.	
6	Wed.	-
7	Thur.	
8	Fri.	
9	Sat.	
10	Sun.	
11	Mon.	
12	Tue.	
13	Wed.	
14	Thur.	
15	Fri.	
16	Sat.	
17	Sun.	
18	Mon.	
19	Tue.	
20	Wed.	
21	Thur.	
22	Fri.	
23	Sat.	
24	Sun.	
25	Mon.	
26	Tue.	-
27	Wed.	
28	Thur.	
29	Fri.	
30	Sat.	
31	Sun	
AUGUST		

1	Mon.	
2	Tue.	
3	Wed.	
4	Thur.	
5	Fri.	
6	Sat.	
7	Sun.	
8	Mon.	Commencement of Academic Year 2022-23
9	Tue.	
10	Wed.	
11	Thur.	
12	Fri.	
13	Sat.	
14	Sun.	
15	Mon.	Independence Day
16	Tue.	
17	Wed.	
18	Thur.	
19	Fri.	
20	Sat.	
21	Sun.	
22	Mon.	
23	Tue.	
24	Wed.	
25	Thur.	
26	Fri.	
27	Sat.	
28	Sun.	
29	Mon.	
30	Tue	
31	Wed	

ACADEMIC CALENDAR

FOR THE YEAR 2021-2022

FIRST SEMESTER	Commencement	<i>1st September, 2021</i>
	End	<i>10th January, 2022</i>
	Examination	<i>14th January, 2022</i>

SECOND SEMESTER	Commencement	<i>14th February, 2022</i>
	End	<i>6th June, 2022</i>
	Examination	<i>11th June, 2022</i>

VACATION /BREAK	<i>GANESH CHATURTHI</i>	<i>9th September, 2021 To 15th September, 2021</i>
	<i>WINTER</i>	<i>1st November, 2021 To 6th November, 2021</i>
	<i>CHRISTMAS</i>	<i>24th December, 2021 To 1st January, 2022</i>
	<i>SUMMER</i>	<i>1st July, 2022 To 8th August, 2022</i>

AVERAGE ATTENDANCE FOR 2021-22

Sem. I/III/V	September 2021	October 2021	November 2021	December 2021	Consolidated Avg. for Semester
Sem. II/IV/VI	February 2022	March 2022	April 2022	May 2022	Consolidated Avg. for Semester

ACADEMIC PERFORMANCE FOR 2021-22

Semester I / III / V

Subjects	ISA				SEE 80 Marks	TOTAL 100 Marks
	Ist	IIInd	IIIrd	Total 20 Marks		

ACADEMIC PERFORMANCE FOR 2021-22

Semester II / IV / VI

Subjects	ISA				SEE 80 Marks	TOTAL 100 Marks
	Ist	IIInd	IIIrd	Total 20 Marks		

JUSTIFICATION OF ABSENCE (LEAVE NOTE)

[illegible]

PERMISSION TO LEAVE EARLY —PROFORMA

[illegible]

DUTY LEAVE —PROFORMA

(Sports / Cultural Activities etc.)

[illegible]

REQUIREMENTS FOR DUPLICATE IDENTITY CARD/MARK SHEET OF SEM____

1. First Information Report from the Police Station.
2. Affidavit (to be sworn before the Executive Magistrate/Notary).
3. Application form requesting for duplicate Identity Card/Mark Sheet of Sem.____

AFFIDAVIT

I, the undersigned _____ son/daughter of _____
age _____ years, resident of _____ do
hereby solemnly affirm on oath as under :

1. I say that my son/daughter _____ is studying in
Rosary College of Commerce & Arts, Navelim and presently is in the _____ class.
2. I say that he/she was issued the Identity Card/Mark Sheet of Sem.____ by the College
authorities.
3. I say that the said Identity Card/Mark Sheets of Sem.____ has been lost/misplaced
and cannot be found and traceable with all my efforts.
4. I say that if the said Identity Card/Mark Sheet of Sem.____ is found anytime
hereafter, the same shall be surrendered to the College authorities immediately.
5. I say that the duplicate Identity Card/Mark Sheet of Sem.____ is required to enter
the College/for the purpose of answering the exams.
6. I say that the contents of this affidavit is true and correct to my knowledge and belief
and no part of it is false.

DEPONENT

**Strike out which is not applicable.*

APPLICATION FOR APPLYING FOR DUPLICATE IDENTITY CARD/MARKSHEET

Date : _____

To,

The Principal,

Rosary College of Commerce & Arts,

Navelim — Salcete, Goa.

Sub : Request for duplicate Identity Card / Mark sheet.

Dear Rev. Father,

This is to inform you that I have misplaced my Identity Card/Mark Sheet of Sem.____ and
as such I require a duplicate of the same. My residential address is _____ of
Class _____ bearing roll no._____.

I am enclosing herewith the following documents :- 1) F.I.R. 2) Affidavit.

Thanking you,

Yours faithfully,

PROFORMA FOR Wi-Fi

To,
The Principal,
Rosary College of Commerce and Arts,
Navelim, Salcete-Goa.

Sub : Permission for Access of Wi-Fi Facility.

Name : _____

Department : _____

Address : _____

Laptop Sr. No. : _____

Laptop Brand / Make : _____

Dear Rev. Father,
Kindly permit me to use the Wi-Fi facility installed in our college campus.

Thanking you,

Yours faithfully,

Name :

Signature :

Principal's Signature with Stamp

TIME TABLE

Sem. I/III/V

TIME	8:30 a.m. to 9:30 a.m.	9:30 a.m. to 10:30 a.m.	10:30 a.m. to 11:30 a.m.	11:30 a.m. to 11:45 a.m.	11:45 a.m. to 12:45 p.m.	12:45 p.m. to 1:45 p.m.	1:45 p.m. to 2:45 p.m.	2:45 p.m. to 3:45 p.m.
Monday				RECESS				
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								

Sem. II/IV/VI

TIME	8:30 a.m. to 9:30 a.m.	9:30 a.m. to 10:30 a.m.	10:30 a.m. to 11:30 a.m.	11:30 a.m. to 11:45 a.m.	11:45 a.m. to 12:45 p.m.	12:45 p.m. to 1:45 p.m.	1:45 p.m. to 2:45 p.m.	2:45 p.m. to 3:45 p.m.
Monday				RECESS				
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]



OUR FOUNDER

Late Rev. Fr. Jose Roberto Vaz

THE CREST OF ROSARY COLLEGE



The adaption of an ancient symbol prevailing in India, a symbol adapted from a 6th —7th century medal (presently displayed at National Museum, Bangkok), the logo is an ever-flowing vase with two budding tendrils known as the vase of plenty (*Purnagatha*). The *Purnagatha* is an emblem of fruitfulness and plenty whose tendrils represent growth.

The Latin quotation “UT VITAM HABEANT ET ABUNDANTIUS HABEANT” is from the Gospel of John 10: 10 (*They may have life and have it to the full*). Rosary College is an ever- flowing vase of plenty, offering an educative environment to its students, staff and faculty. It offers its students an integral education, far from the myopic goal of obtaining a mere degree. Its constituents should grow, bloom, and blossom taking advantage of the abundance that is offered, and live their lives to the fullest. The curvature of the circle has been kept intact, as in the original medal, to indicate the journey of the College towards perfection.

POSTAL ADDRESS

Rosary College of Commerce & Arts

Navelim, Salcete, Goa.

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E-mail : principal@rosarycollege.org

Website : www.rosarycollege.org

